



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

Grants Management Division

m e m o r a n d u m

TO: Mayor Laurel Lunt Prussing

FROM: Elizabeth H. Tyler, AICP, City Planner/Director

DATE: May 3, 2007

**SUBJECT: AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE
(Social Service Agency Fund, 2007)**

Description

Included on the agenda for the May 7, 2007 Urbana City Council meeting is an Ordinance to Revise the Annual Budget Ordinance to allocate \$8,300 to the Urban League of Champaign County for its Summer Youth Employment Program. In April 2006, the Urban League of Champaign County submitted an application for \$15,000 of Consolidated Social Service Grant (CSSG) funds for FY 2006-2007. Council did not approve Urban League's request for CSSG funds at that time.

In August 2006, the Executive Director of the Urban League of Champaign County (ULCC) asked Council to reconsider the ULCC application for the Summer Youth Employment Program for funding with a revised amount of \$8,300. This program helps to provide employability skills, job training and employment opportunities for community high school students from 16 through 18 years of age.

Issues

The issue is whether the Council should approve the Ordinance.

Background

Funds from three different sources are combined to form the Consolidated Social Service Funding Pool: (1) City general funds, (2) Cunningham Township funds, and (3) Community Development Block Grant (CDBG) funds. The regulatory spending restrictions that apply to both the CDBG and Cunningham Township funding do not apply to the City's general funds. The Community Development Block Grant funds allocated in the Annual Action Plan for FY 2006-2007 and Cunningham Township funds have been appropriated to agencies that fall within the eligibility guidelines of those funding sources.

In their original application, Urban League of Champaign County requested \$15,000.00 to pay for student and staff salaries. During the Consolidated Social Service funding process, some council members voted to approve Consolidated Social Service funding for all or a portion of the requested amount. However, a majority approval was not met at that time and consequently the agency was not funded for this program. The Urban League has subsequently requested reconsideration of this request due to its value to Urbana youth.

Since the August 14, 2006 Council meeting, staff has identified funds that could be used for this program from within the City budget and the CSSG funding pool. On December 29, 2006, Cunningham Township Supervisor Carol Elliot received a letter (copy attached) from Tammy Lemke, Secretary /Treasurer of Project 18, declining the award of \$4,000 in FY 2006-2007 funding allocated to Project 18. As a result, these funds are available to be reallocated. Finance Department staff has also identified \$4,000 in the general fund that could be allocated to the Urban League Summer Youth Program for FY 2006-2007.

Options

1. Approve the Ordinance.
2. Approve the Ordinance with changes.
3. Do not approve the Ordinance.

Fiscal Impacts

The \$4,000 allocated to Project 18 in CSSG funding is available to be reallocated. The additional \$4,300 included in this budget amendment would reduce the funds available for other potential uses.

Memorandum Prepared By:

John A. Schneider
Manager, Grants Management
Division

Attachments:

December 27, 2006 Letter from Tammy Lemke

AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE
(Social Service Agency Fund, 2007)

ORDINANCE NO. 2007-05-040

**AN ORDINANCE
REVISING THE ANNUAL BUDGET ORDINANCE
(Social Service Agency Fund, 2007)**

WHEREAS, the Annual Budget Ordinance of and for the City of Urbana, Champaign County, Illinois, for the fiscal year beginning July 1, 2006, and ending June 30, 2007, (the "Annual Budget Ordinance") has been duly adopted according to sections 8-2-9.1 et seq. of the Illinois Municipal Code (the "Municipal Code") and Division 2, entitled "Budget", of Article VI, entitled "Finances and Purchases", of Chapter 2, entitled "Administration", of the Code of Ordinances, City of Urbana, Illinois (the "City Code"); and

WHEREAS, the City Council of the said City of Urbana finds it necessary to revise said Annual Budget Ordinance by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves; and

WHEREAS, funds are available to effectuate the purpose of such revision; and

WHEREAS, such revision is not one that may be made by the Budget Director under the authority so delegated to the Budget Director pursuant to section 8-2-9.6 of the Municipal Code and section 2-133 of the City Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Annual Budget be and the same is hereby revised to provide as follows:

FUND:	Social Service Agency Fund	
ADD EXPENSE	Urban League Youth Employment Program	\$ 8,300
REDUCE EXPENSE:	United Way Project 18	\$ 4,000
INCREASE REV.:	Transfer from General Fund	\$ 4,300

Section 2. This Ordinance shall be effective immediately upon passage and approval and shall not be published.

Section 3. This Ordinance is hereby passed by the affirmative vote of two-thirds of the members of the corporate authorities then holding office, the "ayes" and "nays" being called at a regular meeting of said Council.

PASSED by the City Council this _____ day of _____,

_____.

AYES:

NAYS:

ABSTAINED:

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____,

_____.

Laurel L. Prussing, Mayor