



## DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

*Grants Management Division*

### **m e m o r a n d u m**

**TO:** Bruce Walden, Chief Executive Office

**FROM:** Elizabeth H. Tyler, AICP, City Planner/Director

**DATE:** July 7, 2006

**SUBJECT:** **Second Amendment to CDBG Subrecipient Agreement – Community Health Improvement Center – Frances Nelson Satellite**

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#### **Description**

Included on the agenda for the July 10, 2006 meeting of the Committee for the Whole is a second amendment to the agreement with Community Health Improvement Center –Frances Nelson Satellite. The amendment would allocate additional Community Development Block Grant funding from Fiscal Years 2005-2006 and 2006-2007.

#### **Issue**

The issue is if the Committee of the Whole should forward the Amendment to the Subrecipient Agreement with Community Health Improvement Center – Frances Nelson Satellite (CHIC-FNS) to the Urbana City Council for approval.

#### **Background**

Community Development Block Grant (CDBG) funding of \$20,000 was included in the FY 2005-2006 Annual Action Plan (AAP) to develop a new facility for the Frances Nelson Health Care Center in Champaign. In late 2005, CHIC-FNS asked the City to consider providing an additional \$55,000 of funds, which would result in a total City commitment of \$75,000 for the project.

An Amendment to the FY 2005-2006 AAP, approved by Council on April 17, 2006 via Ordinance number 2006-04-045, allocated an additional \$35,000 in CDBG funding for the CHIC-FNS project. An additional \$20,000 in CDBG Funds for the project was included in the FY 2006-2007 AAP and was approved by Council via Ordinance number 2006-04-046. These two actions combined to provide the requested funding supplement, bringing the total project assistance to \$75,000. An amendment to the agreement is needed in order to reflect the additional funding amounts allocated to the project.

Environmental reviews for the above activities have been completed, a Finding of No Significant Impact on the Environment was published on June 19, 2006, and a Request for Release of Funds

will be submitted to HUD on Wednesday, July 5, 2006. Once approved, HUD will then provide Authority to Use Grant Funds.

On June 27, 2006, The Community Development Commission voted to forward the subrecipient agreements to the Urbana City Council with a recommendation for approval.

## **Options**

The Committee of the Whole can:

1. Forward the Amended Subrecipient Agreement to the Urbana City Council with a recommendation for approval.
2. Forward the Amended Subrecipient Agreement, with changes, to the Urbana City Council with a recommendation for approval.
3. Not forward the Amended Subrecipient Agreement to the Urbana City Council for approval.

## **Fiscal Impacts**

Because the funding for the City's CDBG Program allocations for the project is included in the FY 2005-2006 Amended Annual Action Plan and the FY2006-2007 Annual Action Plan, there would be no fiscal impact to the City.

## **Recommendations**

Staff recommends that the Committee of the Whole forward the amended subrecipient agreement to the City Council with a recommendation for approval.

**Memorandum Prepared By:**

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Kelly Hartford  
Grants Coordinator  
Grants Management Division

Attachments:

A Second Amendment to a City of Urbana Community Development Block Grant Subrecipient Agreement Community Health Improvement Center – Frances Nelson Satellite  
Project No. 05-06 AAP-04

An Ordinance Approving a Second Amendment to a Community Development Block Grant Subrecipient Agreement Community Health Improvement Center – Frances Nelson Satellite  
Project No. 05-06 AAP-04

SUBRECIPIENT NAME: Community Health Improvement Center  
PROJECT: Frances Nelson Satellite  
PROJECT NO. 0506-AAP-04  
CDFA NO. 14.218

**A SECOND AMENDMENT TO A CERTAIN AGREEMENT  
BETWEEN THE CITY OF URBANA AND COMMUNITY HEALTH IMPROVEMENT CENTER  
– Frances Nelson Satellite**

This Agreement is made this \_\_\_\_\_th day of July, 2006, between the City of Urbana, an Illinois Municipal Corporation (hereinafter referred to as the "City"), and the Community Health Improvement Center, an Illinois Not-For-Profit Organization (hereinafter referred to as the "Subgrantee").

**WITNESSETH:**

WHEREAS, the City has been designated as an entitlement community by the U. S. Department of Housing and Urban Development (hereinafter "HUD") under provisions of the Housing and Community Development Act of 1974, as amended, and, as an entitlement community, the City will receive an entitlement of Community Development Block Grant (hereinafter "CDBG") funds for the period beginning July 1, 2006 and ending June 30, 2007, pursuant to the CDBG Program; and,

WHEREAS, on April 17, 2006, the Urbana City Council adopted a CDBG Program and budget which authorized funding for the Amendment to the FY 2005-2006 AAP, approved by Council via Ordinance number 2006-04-045, which allocated an additional \$35,000 in CDBG funding for the Community Health Improvement Center – Frances Nelson Satellite.

WHEREAS, on the FY 2006-2007 AAP was approved by Council via Ordinance number 2006-04-046 and included allocating \$20,000 in CDBG funding to the project for the fiscal year 2006-2007; and

WHEREAS, the City has the right and authority under said CDBG Program to allocate a portion of its funds to the Subgrantee for purposes of administering such activities; and,

WHEREAS, on November 25, 2005 the City and Subgrantee entered into an agreement for assistance to the Subgrantee during the period July 1, 2005 - June 30, 2006 (hereinafter referred to as the "Agreement"); and

WHEREAS, on November 25, 2005, the City and Subgrantee also amended said agreement to include assurances and CDFA number; and

WHEREAS, the City desires to further amend said Agreement to modify certain conditions.

NOW, THEREFORE, for and in consideration of the premises and of the mutual covenants and agreements herein contained, the parties agree as follows.

1. Section 3 of the original agreement is hereby amended to include the additional funding of \$35,000 for the 2005-2006 fiscal year. Thus, the total amount of funding for FY 2005-2006 is \$55,000.
2. The Agreement is hereby amended to also include the additional funding of \$20,000 for the 2006-2007 fiscal year.
3. Therefore, the total amount of funding allocated to CHIC – FNHC for fiscal years 2005-2006 and 2006-2007 is \$75,000.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals, and have caused this instrument to be executed by their duly authorized officials and corporate seals affixed hereto, all on the day and year first above written.

CITY

SUBGRANTEE

By: \_\_\_\_\_

By: \_\_\_\_\_

Attest: \_\_\_\_\_

Attest: \_\_\_\_\_

SEAL

SEAL

**ORDINANCE NO. 2006-07-095**

AN ORDINANCE APPROVING A SECOND AMENDMENT TO A CITY OF URBANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AGREEMENT

(Community Health Improvement Center - Frances Nelson Satellite Project No. 05-06 AAP-04)

WHEREAS, on APRIL 18, 2005, the Urbana City Council passed Resolution No. 2005-04-007R approving the City of Urbana and Urbana HOME Consortium Annual Action Plan for Program Year 2005-2006 authorizing certain activities under the Public Facilities and Improvements Program; and

WHEREAS, the City and Subgrantee entered into an agreement for assistance to the Subgrantee during the period July 1, 2005 - June 30, 2006 (hereinafter referred to as the "Agreement"); and

WHEREAS, On November 7, 2005, the Urbana City Council passed Ordinance Number 2005-11-154 approving an amendment to the Agreement; and,

WHEREAS, On April 17, 2006, The Urbana City Council passed Ordinance No. 2006-04-04 approving an amendment to the City of Urbana and Urbana HOME Consortium Annual Action Plan FY 2005-2006; and

WHEREAS, On April 17, 2006, the Urbana City Council passed Resolution No. 2006-04-046 approving the City of Urbana and Urbana HOME Consortium Annual Action Plan FY 2006-2007 authorizing certain activities under the Public Facilities and Improvements Program; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That a Second Amendment to the Agreement that provides for a total of \$75,000 in Community Development Block Grant funds, \$55,000 of which is allocated in the City of Urbana and Urbana HOME Consortium Annual Action Plan FY 2005-2006 and \$20,000 of which is

allocated in the City of Urbana and Urbana HOME Consortium Annual Action Plan FY 2006-2007, to assist medically underserved individuals in obtaining affordable and accessible, comprehensive primary health care services, in the form of the copy of said Agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED by the City Council this \_\_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_.

AYES:

NAYS:

ABSTAINS:

\_\_\_\_\_

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this \_\_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_

Laurel Lunt Prussing, Mayor