



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

Grants Management Division

m e m o r a n d u m

TO: Bruce Walden, Chief Administrative Office

FROM: Elizabeth H. Tyler, AICP, City Planner/Director

DATE: June 13, 2006

SUBJECT: **Supportive Housing Program – Homeless Families in Transition
Subrecipient Agreements for FY 2006-2007**

Description

Included on the agenda for the June 19th meeting of the Urbana City Council are copies of the Supportive Housing Program (SHP) - Homeless Families in Transition (HFIT) Subrecipient Agreements for FY2006-2007.

Issues

The issue is whether the Urbana City Council should adopt the Agreements for the Supportive Housing Program – Homeless Families in Transition.

Background

On June 9, 2005, the City of Urbana (City) submitted a Notice of Funding Availability (NOFA) application, which was published on March 21, 2005, through the Urbana-Champaign Continuum of Care to the U.S. Dept. of Housing and Urban Development (HUD). Funding was requested for the Supportive Housing Program to continue transitional housing programs sponsored by three private non-profit organizations: A Woman's Place, The Center for Women in Transition, and Salvation Army Services, Inc.

On February 27, 2006, HUD notified the City that its application for Supportive Housing Program funds had been approved. On May 5, 2006, the City executed a Supportive Housing Program Grant Agreement with HUD to govern expenditure of Supportive Housing Program renewal funds by the City and the participating organizations.

On May 23, 2006, the Community Development Commission reviewed the Agreements and recommended forwarding the Agreements to the City Council for approval. On June 12, 2006, the Committee of the Whole recommended forwarding the agreements to the Urbana City Council for approval.

Options

1. The Urbana City Council can approve the Ordinances and Agreements as written.
2. The Urbana City Council can approve the Ordinances and Agreements, with amendments
3. The Urbana City Council can decide not to approve the Ordinances and Agreements.

Fiscal Impacts

There would be no fiscal impact to the city budget. The funds for this program were budgeted in Fiscal Year 2005-2006. If the agreements are not forwarded to City Council in the near future it will likely impact the timely expenditure of SHP funds to the participating organizations.

Recommendations

Staff recommends that the Urbana City Council approve the grant agreements as written.

Memorandum Prepared By:

Kelly Hartford
Grants Coordinator
Grants Management Division

Attachments:

Supportive Housing Program Subrecipient Agreement between The City of Urbana and A Woman's Place

An Ordinance Approving a Supportive Housing Program Subrecipient Agreement between the City of Urbana and A Woman's Place

Supportive Housing Program Subrecipient Agreement between the City of Urbana and Center for Women in Transition

An Ordinance Approving a Supportive Housing Program Subrecipient Agreement between the City of Urbana and Center for Women in Transition

Supportive Housing Program Subrecipient Agreement between the City of Urbana and Salvation Army Services

An Ordinance Approving a Supportive Housing Program Subrecipient Agreement between the City of Urbana and Salvation Army Services