



CITY OF URBANA, ILLINOIS
DEPARTMENT OF PUBLIC WORKS
ENVIRONMENTAL MANAGEMENT DIVISION

MEMORANDUM

TO: Bruce Walden, Chief Administrative Officer
FROM: Bill Gray, Director of Public Works
Rod Fletcher, Environmental Manager
DATE: May 18, 2006
RE: Champaign-Urbana Solid Waste Disposal System (CUSWDS) FY 0607 Budget

Action Requested

Approval of an ordinance approving the CUSWDS budget for the 2006-07 fiscal year.

Discussion

The Champaign-Urbana Solid Waste Disposal System was created in 1976, when both cities consolidated solid waste disposal operations by an intergovernmental agreement. The System is responsible for certain post closure monitoring activities at the closed Urbana landfill complex as required under the terms of the Hoesman Agreement, wherein the Cities agreed with adjacent property owners to perform post closure activities for a thirty year period, ending in November 2018. The CUSWDS chairpersons are the Champaign City Manager and the Mayor of Urbana. Staff support is provided by the CUSWDS co-directors who are Champaign's Operations Manager and Urbana's Environmental Manager.

The agreement provides that the two cities annually approve the budget. The proposed budget was approved by the chairpersons at the April 21 meeting. Attached is an explanatory memorandum, dated April 13, 2005 that describes the \$58,664 budget and a copy of CUSWDS Resolution #0506-02 that approves the budget. Urbana's Environmental Manager administers the budget directly and the System reimburses Urbana for a portion of the manager's salary and administrative costs.

Fiscal Impact

The budget requires a contribution of \$20,708 from Urbana and these funds have already been budgeted in the City's budget document.

Recommendation

Approval of the budget ordinance.

ORDINANCE NO. 2006-06-080

AN ORDINANCE APPROVING THE CHAMPAIGN-URBANA
SOLID WASTE DISPOSAL SYSTEM ANNUAL BUDGET
(FY 2006-2007)

WHEREAS, the Champaign-Urbana Solid Waste Disposal System Agreement establishes an agency comprised of the Cities of Champaign and Urbana (“System”); and

WHEREAS, the said agreement provides that that System shall be managed by the Champaign-Urbana Solid Waste Disposal System Management Group (“Management Group”); and

WHEREAS, on behalf of the System, each year the Management Group prepares a budget for submission to the member cities for their approval; and

WHEREAS, the annual budget establishes the contributions of each of the member cities and the total amount of funds to be utilized by the System under the direction of the Management Group to pay the expenses of operating the system; and

WHEREAS, in System Resolution 0506-02, the attached budget was submitted for approval of the member cities.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the annual contributions of the member cities and the total amount of funds for the operating expenses of the System to be spent under the direction of the Management Group, as set forth in the annual budget attached hereto, is hereby approved.

Section 2. The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the corporate authorities and this Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code.

PASSED by the City Council this _____ day of _____, 2006.

AYES:

NAYS:

ABSTAINS:

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____, 2006.

Laurel Lunt Prussing, Mayor



ENVIRONMENTAL MANAGEMENT DIVISION

MEMORANDUM

TO: Laurel Prussing, CUSWDS Chairperson
Steve Carter, CUSWDS Co-Chairperson
FROM: Rod Fletcher, CUSWDS Co-Director
DATE: March 22, 2006
RE: Proposed CUSWDS Budget for FY 2006-07

Action Requested

Approval of the CUSWDS budget for the 2006-07 fiscal year.

Discussion

Please find attached the proposed annual operating budget for the Champaign-Urbana Solid Waste Disposal System (CUSWDS) for the 2006-07 fiscal year. Pursuant to the CUSWDS Agreement, the budget becomes effective following the approval of the CUSWDS Chair and Co-Chairperson, and submittal to and approval by the Councils of Urbana and Champaign. The CUSWDS fiscal year, as the municipal budgets, begins July 1.

The System provides certain post-closure care activities at the Urbana Landfill Complex for the 24, 17 and 10 acre units. This is required under the terms of the Hoesman Agreement, wherein the Cities agreed with adjacent property owners to perform such activities for a thirty-year period, ending in November 2018.

Review of FY 0405 activities:

- The Fourteenth Report of the Landfill Complex was completed by Schneider Geoscience, P.C. Based upon laboratory analytical results of groundwater samples during 2005, there is no indication that there has been a release of leachate from the landfill units from the Wedron geologic formation into the Glasford (aquifer) formation.
- Water sampling and analyses were performed pursuant to the monitoring plan.
- Water quality data is continuing to be entered into a database management system, based on USEPA's Statistical Analysis for Groundwater Data.
- Groundwater monitoring well 4G104A was installed and well 4G104 was abandoned.
- Finally, a project to install additional cover to address seeps along the north slope of the 17 & 24 ac. sites is planned to start in late May.

Proposed activities for FY 0506:

- Continue groundwater sampling and analyses pursuant to the monitoring plan.
- Preparation of the Fifteenth landfill report.
- An earthwork project to improve surface drainage on top of the 17 and 24 ac. sites.
- Continue monitoring of above grade surface conditions and perform maintenance as may be required.

Proposed Expenditures

The total proposed budget is \$58,664. Administrative costs amount to \$17,794 and \$40,870 is budgeted for operational expenses. The budget is similar in amount and scope as in previous years and administrative costs reflect a reimbursement to the City of Urbana for 20% of the environmental manager's salary and benefits and related minor office costs. Proposed operational expenses are as follows:

Water sampling and analysis	\$ 9,870
Professional Services	\$10,500
Contractual Repairs	\$20,000
Misc. supplies	\$ 500

Revenues

The University of Illinois will contribute 20% of proposed expenses, pursuant to intergovernmental agreement, equal to \$11,319. Champaign will contribute \$18,638 and Urbana \$20,708. [The \$2070 difference between the municipal contributions is an Urbana only cost share responsibility for well 1-G103 and the 6-G series wells that monitor a portion of the 76 ac site.] These revenues including interest will generate \$50,815, which is \$7849 less than proposed expenses. The budget proposes to reduce the fund balance by this shortfall to meet expenses, in order to keep municipal contributions stable. Therefore, the beginning fund balance for next year is estimated to be \$50,597 - with an estimated ending balance for June 30, 2007 of \$42,748. This is consistent with the policy CUSWDS adopted in 2001 to maintain a fund balance between \$40 and \$50,000 to fund unanticipated expenses, should they arise.

Recommendation

Approval of the 2006-07 budget as presented.

cc: Tom Schuh, CUSWDS Co-Director

Champaign - Urbana Solid Waste Disposal System
2006-07 Annual Budget

March 22, 2006

Budget Summary

Budget Item	2004-05 Budget	2004-05 Actual	2005-06 Budget	2005-06 Est. Actual	2006-07 Proposed
Beginning Fund Balance	\$ 49,974	\$ 53,052	\$ 50,274	\$62,633	\$ 50,597
Revenues:					
Interest	\$ 300	\$ 112	\$ 200	\$ 200	\$ 150
City of Urbana	\$ 23,492	\$ 21,416	\$ 19,324	\$ 19,324	\$ 20,708
City of Champaign	\$ 19,959	\$ 17,883	\$ 17,422	\$ 17,422	\$ 18,638
University of Illinois	\$ 10,863	\$ 7,458	\$ 13,327	\$ 12,245	\$ 11,319
Total Revenues	\$ 54,614	\$ 46,869	\$ 50,273	\$ 49,191	\$ 50,815
Total Expenditures	\$ 54,314	\$ 37,288	\$ 66,634	\$ 61,227	\$ 58,664
Revenues (under) Expenses	\$ 300	\$ 9,581	\$ (16,361)	\$ (12,036)	\$ (7,849)
Ending Fund Balance	\$ 50,274	\$ 62,633	\$ 33,913	\$ 50,597	\$ 42,748

Expenditure Detail

Budget Item	2004-05 Budget	2004-05 Actual	2005-06 Budget	2005-06 Est. Actual	2006-07 Proposed
Administration:					
Manager (.2)	\$ 11,873	\$ 11,873	\$ 12,370	\$ 12,370	\$ 13,124
Employee Insurance	\$ 908	\$ 908	\$ 1,004	\$ 1,004	\$ 1,084
IMRF/Social Security	\$ 2,651	\$ 1,743	\$ 2,094	\$ 2,094	\$ 2,534
Workers Compensation	\$ 48	\$ 118	\$ 126	\$ 126	\$ 132
City Insurance	\$ 550	\$ 550	\$ 592	\$ 592	\$ 622
Telephone	\$ 234	\$ 234	\$ 188	\$ 188	\$ 188
Postage/Copying	\$ 110	\$ 110	\$ 110	\$ 110	\$ 110
Bank Fees	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 16,374	\$ 15,536	\$ 16,484	\$ 16,484	\$ 17,794
Operations:					
Water Sampling/Analysis	\$ 18,440	\$ 10,588	\$ 9,450	\$ 6,068	\$ 9,870
Professional Services	\$ 14,000	\$ 8,340	\$ 10,500	\$ 8,800	\$ 10,500
Contractual Repairs	\$ 5,000	\$ 2,755	\$ 29,700	\$ 29,700	\$ 20,000
Misc. Supplies/materials	\$ 500	\$ 69	\$ 500	\$ 175	\$ 500
Subtotal	\$ 37,940	\$ 21,752	\$ 50,150	\$ 44,743	\$ 40,870
Grand Total	\$ 54,314	\$ 37,288	\$ 66,634	\$ 61,227	\$ 58,664

Champaign - Urbana Solid Waste Disposal System

RESOLUTION # 0506-02

A Resolution Approving the Annual Budget for the 2006-07 Fiscal Year

BE IT RESOLVED BY THE MANAGEMENT GROUP OF THE CHAMPAIGN-URBANA SOLID WASTE DISPOSAL SYSTEM, as follows:

Section 1. That the Annual Budget for the 2006-07 Fiscal Year for the Champaign - Urbana Solid Waste Disposal System, a copy of which is attached hereto and made a part hereof, be and is hereby approved.

Section 2. That the Co-Directors be directed to submit a copy of said annual budget to the respective Councils of the Cities of Champaign and Urbana for their consideration and approval.

PASSED: April __, 2006

APPROVED:

Laurel Lunt Prussing
CUSWDS Chairperson

Steven C. Carter
CUSWDS Co-Chairperson