

M E M O R A N D U M

TO: Chief Administrative Officer
Mayor Satterthwaite
Members, Urbana City Council

FROM: City Comptroller

RE: Quarterly Investment Report for Quarter Ended December 31, 2003

DATE: January 23, 2004

The City's investment policy requires that a quarterly investment report be submitted to the City Council. Attached please find the city's investment report as of December 31, 2003.

Two last 2 columns report any changes in investments and cash accounts during the quarter. The most significant activity was a reduction in the total amount invested by approximately \$580,000. This amount was needed to pay library construction bills.

The City's investment portfolio at December 31, 2003 complies and is in accordance with the City's investment policies that were approved on November 15, 1999.

CITY OF URBANA, QUARTERLY INVESTMENT
REPORT

AS OF DECEMBER 31, 2003

<u>Financial Institution</u>	<u>Type of Investment</u>	<u>Maturity Date</u>	<u>Date Purchased</u>	<u>Yield</u>	<u>12/31/03 \$ Market</u>	<u>% Portfolio</u>	<u>09/30/03 \$ Market</u>	<u>% Increase (Decrease)</u>	<u>Reason for Change</u>
Central IL Bank	CD	12/06/05	12/06/02	3.460%	\$ 100,000		\$ 100,000	0.00%	
Union Planters Bank	CD	11/03/05	12/03/02	2.700%	\$ 101,657		\$ 101,657	0.00%	
Bank Illinois	CD	12/02/05	12/02/02	2.750%	\$ 102,778		\$ 102,079	0.69%	Accrued interest
Smith Barney	CD	10/11/06	10/10/01	5.000%	\$ 100,000		\$ 100,000	0.00%	
First Mid-Illinois Bank	CD	11/29/04	11/19/02	3.200%	\$ 101,876		\$ 101,876	0.00%	
Stifel, Nicolaus	CD	09/01/04	03/23/01	6.650%	\$ 92,076		\$ 92,076	0.00%	
Edward Jones	CD	11/17/03	11/15/00	6.650%	\$ -		\$ 77,000	-100.00%	Maturity
Edward Jones	CD	05/23/05	05/23/01	5.400%	\$ 78,000		\$ 78,000	0.00%	
Edward Jones	CD	11/22/04	11/20/02	2.500%	\$ 85,000		\$ 85,000	0.00%	
Edward Jones	CD	05/29/04	11/29/02	2.050%	\$ 85,000		\$ 85,000	0.00%	
Edward Jones	CD	05/27/05	11/29/02	2.500%	\$ 86,000		\$ 86,000	0.00%	
Edward Jones	CD	11/17/03	05/15/02	3.100%	\$ -		\$ 95,000	-100.00%	Maturity
Edward Jones	CD	12/24/08	12/24/03	3.750%	\$ 98,000		\$ -	100.00%	Purchase
Edward Jones	CD	12/26/08	12/26/03	3.750%	\$ 98,000		\$ -	100.00%	Purchase
Stifel, Nicolaus	CD	12/18/18	12/12/03	3.500%	\$ 94,000		\$ -	100.00%	Purchase
Subtotal, CD's					\$ 1,222,387	4.71%	\$ 1,103,688	10.75%	
Merrill Lynch	US Govt, Agency, FICO	04/06/04	11/03/93	6.380%	\$ 77,174		\$ 77,174	0.00%	
Merrill Lynch	US Govt, Agency, FICO	05/11/04	11/03/93	6.380%	\$ 81,033		\$ 81,033	0.00%	
Merrill Lynch	US Govt, Agency, FICO	06/06/04	11/03/93	6.380%	\$ 68,113		\$ 68,113	0.00%	
Merrill Lynch	US Govt, Agency, FICO	02/08/05	11/03/93	6.390%	\$ 128,845		\$ 128,845	0.00%	
Merrill Lynch	US Govt, Agency, FICO	03/26/07	11/03/93	6.600%	\$ 232,575		\$ 232,575	0.00%	
Merrill Lynch	US Govt, Agency, FICO	09/26/07	11/03/93	6.640%	\$ 223,700		\$ 223,700	0.00%	
Merrill Lynch	US Govt, Agency, FICO	12/27/07	11/03/93	6.750%	\$ 151,432		\$ 151,432	0.00%	
Merrill Lynch	US Govt, Agency, FICO	03/07/08	11/03/93	6.770%	\$ 115,480		\$ 115,480	0.00%	
Merrill Lynch	US Govt, Agency, FICO	06/27/09	11/03/93	7.000%	\$ 144,122		\$ 144,122	0.00%	
Merrill Lynch	US Govt, Agency, FICO	11/02/09	11/03/93	7.010%	\$ 160,182		\$ 160,182	0.00%	

Merrill Lynch	US Govt, Agency, FICO	11/11/09	11/03/93	7.010%	\$	85,680	\$	85,680	0.00%	
Merrill Lynch	US Govt, Agency, TNote	11/15/08	07/03/02	4.250%	\$	1,385,550	\$	1,385,550	0.00%	
Merrill Lynch	US Govt, Agency, TNote	05/15/07	07/08/02	4.375%	\$	1,358,200	\$	1,358,200	0.00%	
AG Edwards	US Govt, Agency, FHLM	02/15/23	11/30/93	6.200%	\$	685,075	\$	685,075	0.00%	
Smith Barney	US Govt, Agency, GNMA	10/20/23	11/26/93	6.500%	\$	77,815	\$	94,212	-17.40% Principal payments	
Smith Barney	US Govt, Agency, GNMA	11/20/23	11/26/93	6.500%	\$	5,508	\$	6,267	-12.11% Principal payments	
Smith Barney	US Govt, Agency, TNote	11/15/05	07/02/02	5.750%	\$	1,374,225	\$	1,374,225	0.00%	
Edward Jones	US Govt, Agency, TNote	05/15/06	07/03/02	4.625%	\$	1,353,125	\$	1,353,125	0.00%	
Witfel, Nicolaus	US Govt, Agency, FICO	12/06/03	01/11/02	3.000%	\$	-	\$	93,485	-100.00% Maturity	
Witfel, Nicolaus	US Govt, Agency, FHLM	05/15/12	05/23/02	4.250%	\$	102,469	\$	102,469	0.00%	
Witfel, Nicolaus	US Govt, Agency, TNote	11/15/04	07/05/02	2.980%	\$	1,314,141	\$	1,314,141	0.00%	
Witfel, Nicolaus	US Govt, Agency, FICO	06/06/07	09/12/02	9.000%	\$	104,940	\$	104,940	0.00%	
Witfel, Nicolaus	US Govt, Agency, FICO	12/27/05	09/19/02	9.600%	\$	119,823	\$	119,823	0.00%	
Witfel, Nicolaus	US Govt, Agency, FICO	03/07/06	09/19/02	9.650%	\$	104,875	\$	104,875	0.00%	
Witfel, Nicolaus	US Govt, Agency, FICO	11/30/08	09/19/02	9.800%	\$	171,128	\$	171,128	0.00%	
Subtotal, U.S. Govt.					\$	9,625,210	37.08%	\$	9,735,851	-1.14%
Merrill Lynch	MM	n/a	n/a	n/a	\$	2	\$	2	0.00%	
Edward Jones	MM	n/a	n/a	0.220%	\$	2,879	\$	3,528	-18.39% CD interest	
Smith Barney	MM	n/a	n/a	0.610%	\$	5,568	\$	11,423	-51.26% Princ. Payments	
Witfel, Nicolaus	MM			0.150%	\$	10,523	\$	3,083	241.35% Interest, Dividends	
Witfel, Nicolaus	US Govt, Agency Bonds			0.250%	\$	103,324	\$	103,324	0.00%	
ML Metropolitan Investment Fund	US Govt Pool Fund			11.400%	\$	2,055,582	\$	2,055,582	0.00%	
Smith Barney Lord Abbott	US Govt Pool Fund			3.670%	\$	1,250,438	\$	1,220,438	2.46% Interest payments	
Illinois Funds-Money Market	Govt. Pool, IL Funds	n/a	n/a	0.850%	\$	2,130,802	\$	3,226,445	-33.96% \$3.5M Tfr to Buse	
Illinois Funds-Prime Funds	Govt. Pool, IL Funds	n/a	n/a	0.945%	\$	4,046,897	\$	4,037,190	0.24% Interest	
Bank One	Savings	n/a	n/a	0.960%	\$	2,235,159	\$	2,232,065	0.14% Interest	
Busey Bank	Savings	n/a	n/a	0.960%	\$	3,268,547	\$	2,804,912	16.53% \$3.5 Tfr from Illin	
Subtotal, MM, IPTIP, & Savings					\$	15,109,721	58.21%	\$	15,697,992	-3.75%
TOTALS					\$	25,957,319	100.00%	\$	26,537,530	-2.19%