

November 10, 2003

Dear Council Members:

With this letter, I am recommending the appointment of John Regetz to the position of Economic Development Manager, Community Development Department. This appointment will be on the agenda for the November 17, 2003 City Council Meeting.

Mr. Regetz has lead a variety of economic development efforts for over thirteen years, including nearly seven years as Director, Chippewa County Economic Development Corporation in Wisconsin. His experience includes attracting and retaining businesses, securing development, and working extensively with governmental officials and business leaders. His numerous accomplishments are highlighted on the attached resume.

Based upon these qualifications, I am pleased to submit the appointment of John Regetz to the position of Economic Development Manager, Community Development Department for your confirmation. Mr. Regetz' appointment will be effective in December, on a mutually agreeable date.

Sincerely,

Tod Satterthwaite
Mayor



MEMORANDUM

TO: Tod Satterthwaite, Mayor

FROM: Bruce Walden, Chief Administrative Officer

DATE: November 10, 2003

RE: Economic Development Manager, Community Development Department

I am writing to convey the staff recommendation regarding an appointment to the position of Economic Development Manager, Community Development Department.

The vacancy was nationally advertised twice. As part of the screening process, Ruth Wyman, Libby Tyler, Jack Waaler, the Personnel Manager and I interviewed the top candidates. The panel has unanimously recommended that Mr. John Regetz be appointed to this position. Mr. Regetz has the managerial, technical and personal skills to successfully fill the position. He has lead economic development efforts for thirteen years, including nearly seven years as Director, Chippewa County Economic Development Corporation in Wisconsin. His experience includes attracting and retaining businesses, securing development, and working extensively with governmental officials and business leaders.

Mr. Regetz will be a valuable asset to the staff and is recommended for appointment effective December 15, 2003. A starting annual wage of \$56,705 (minimum) is proposed. Attached is a copy of his resume.

Bruce K. Walden
CHIEF ADMINISTRATIVE OFFICER