



ENVIRONMENTAL MANAGEMENT DIVISION

MEMORANDUM

**TO:** Bruce Walden, Chief Administrative Officer  
**FROM:** Bill Gray, Director of Public Works  
Rod Fletcher, Environmental Manager  
**DATE:** May 21, 2003  
**RE:** Champaign-Urbana Solid Waste Disposal System (CUSWDS) FY 0304 Budget

**Action Requested**

Approval of an ordinance approving the CUSWDS budget for the 2003-04 fiscal year.

**Discussion**

The Champaign-Urbana Solid Waste Disposal System was created in 1976, when both cities consolidated solid waste disposal operations by intergovernmental agreement. The initial agreement was extended until 2020. The System is responsible for certain post closure monitoring activities at the closed Urbana landfill complex as required under the Hoesman Agreement, wherein the Cities agreed with adjacent property owners to perform such activities for a thirty year period, ending in November 2018. The CUSWDS chairpersons are the Champaign City Manager and Mayor of Urbana.

The agreement provides that the two cities annually approve the budget. The proposed budget was approved by the management group at the May 5 CUSWDS meeting. Attached is an explanatory memorandum, dated April 29, 2003 that describes the \$56,381 budget and a copy of CUSWDS Resolution #0203-01 that approves the budget by the management group. Urbana's Environmental Manager administers CUSWDS, and the System reimburses Urbana for a portion of the manager's salary and administrative costs.

Site investigation and remediation plan development addressing concerns found along the Saline and Butzow drainage ditches is not a part of the CUSWDS budget and is a separate line item in the municipal budget.

**Fiscal Impact**

The budget requires a contribution of \$24,672 from Urbana and these funds have already been budgeted in the City's budget document.

**Recommendation**

Approval of the 2003-04 budget as presented.

ORDINANCE NO. 2003-05-054

AN ORDINANCE APPROVING THE CHAMPAIGN-URBANA  
SOLID WASTE DISPOSAL SYSTEM ANNUAL BUDGET  
(FY 2003-2004)

WHEREAS, the Champaign-Urbana Solid Waste Disposal System Agreement requires that each member approve or disapprove the Annual Budget adopted by the System; and

WHEREAS, the System approved Resolution No. 0203-01 which adopted the budget for the 2003-04 fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the attached annual budget for the Champaign-Urbana Solid Waste Disposal System is hereby incorporated as a part of this Ordinance, is hereby approved.

Section 2. The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the corporate authorities and this Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code.

PASSED by the City Council this \_\_\_\_\_ day of June, 2003.

AYES:

NAYS:

ABSTAINS:

\_\_\_\_\_  
Phyllis D. Clark, City Clerk

APPROVED by the Mayor this \_\_\_\_\_ day of June, 2003.

\_\_\_\_\_  
Tod Satterthwaite, Mayor



ENVIRONMENTAL MANAGEMENT DIVISION

**M E M O R A N D U M**

**TO:** Steve Carter, CUSWDS Chairperson  
Tod Satterthwaite, CUSWDS Co-Chairperson  
**FROM:** Rod Fletcher, CUSWDS Co-Director  
**DATE:** April 29, 2003  
**RE:** Proposed CUSWDS Budget for FY 2003-04

**Action Requested**

Approval of the CUSWDS budget for the 2003-04 fiscal year.

**Discussion**

Please find attached the proposed annual operating budget for the Champaign-Urbana Solid Waste Disposal System (CUSWDS) for the 2003-04 fiscal year. Pursuant to the CUSWDS Agreement, the budget becomes effective following the approval of the CUSWDS Chair and Co-Chairperson, and submittal to and approval by the Councils of Urbana and Champaign. The CUSWDS fiscal year, as the municipal budgets, begins July 1.

The System provides certain post-closure care activities at the Urbana Landfill Complex for the 24, 17 and 10 acre units. This is required under the terms of the Hoesman Agreement, wherein the Cities agreed with adjacent property owners to perform such activities for a thirty year period, ending in November 2018.

Site investigation and remediation plan development addressing concerns found along the Saline and Butzow Drainage ditches is not a part of the CUSWDS budget and is found in Urbana's municipal budget.

**Review of FY 0203 activities:**

- The Eleventh Report of the Landfill Complex was completed by Schneider Geoscience, P.C. Among the most noteworthy conclusions in this report is that there is no indication that there has been a release of leachate or other material from the landfill units from the Wedron geologic formation into the Glasford (aquifer) formation as indicated from the results of groundwater sample analyses.
- Water sampling and analyses were performed pursuant to the monitoring plan.
- Water quality data from 1989 to present has been initiated and is being entered into a database management system, "Chemstat" and "Chempoint", compatible with USEPA's Data Management System.

- Maintenance on several depressions on the 17 and 24 acre sites was completed.

**Proposed activities for FY 0304:**

- Continue groundwater sampling and analyses pursuant to modified monitoring plan.
- Preparation of the Twelfth groundwater and landfill report.
- Continue monitoring of above grade surface conditions and maintenance as may be required.

**Proposed Expenditures**

The total proposed budget is \$56,381. Administrative costs are \$15,441 and \$40,940 for operational costs.

Administrative costs are similar to previous years and reimburse the City of Urbana for 20% of the environmental manager's salary and benefits and related minor office costs. Proposed operational expenses are as follows:

Water sampling and analysis	\$18,440	
Professional Services	\$17,000	(Engineering and Hydrogeological services)
Contractual Repairs	\$ 5,000	
Misc. supplies	\$ 500	

**Revenues**

The University of Illinois will contribute 20% of proposed expenses, equal to \$10,570. Champaign will contribute \$21,139 and Urbana \$24,672. The \$3533 difference between the municipal contributions is the cost share responsibility of Urbana for wells 1-G103 and the 6-G series wells that monitor a portion of the 72 ac site. The beginning fund balance for next year is estimated to be \$44,565 - with an estimated ending balance for June 30, 2003 of \$44,815. The management group has the ability to allocate the fund balance as may be needed.

**Recommendation**

Approval of the 2003-04 budget as presented.

cc: Tom Schuh, CUSWDS Co-Director

**Champaign-Urbana Solid Waste Disposal System  
2003-04 Annual Budget  
Budget Summary**

	<b>2001-02</b>	<b>2001-02</b>	<b>2002-03</b>	<b>2002-03</b>	<b>2003-04</b>
<b>Budget Item</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Est. Actual</b>	<b>Proposed</b>
Cash Balance	\$ 9,974	\$ 10,429	\$ 10,188	\$ 10,265	\$ 10,565
Contingency Account	\$ 26,185	\$ 26,185	\$ 40,752	\$ 44,000	\$ 34,000
<b>Total Beginning Cash</b>	<b>\$ 36,159</b>	<b>\$ 36,614</b>	<b>\$ 50,940</b>	<b>\$ 54,265</b>	<b>\$ 44,565</b>
<b>Revenues:</b>					
Interest	\$ 500	\$ 365	\$ 350	\$ 300	\$ 250
City of Urbana	\$ 32,840	\$ 27,606	\$ 27,370	\$ 21,876	\$ 24,672
City of Champaign	\$ 29,283	\$ 24,049	\$ 23,820	\$ 18,327	\$ 21,139
University of Illinois	\$ 12,142	\$ 9,423	\$ 14,620	\$ 11,663	\$ 10,570
<b>Total Revenues</b>	<b>\$ 74,765</b>	<b>\$ 61,443</b>	<b>\$ 66,160</b>	<b>\$ 52,166</b>	<b>\$ 56,631</b>
<b>Total Expenditures</b>	<b>\$ 64,258</b>	<b>\$ 47,117</b>	<b>\$ 73,100</b>	<b>\$ 61,866</b>	<b>\$ 56,381</b>
Revenues (under) Expenses	\$ 10,507	\$ 14,326	\$ (6,940)	\$ (9,700)	\$ 250
<b>Ending Balance</b>	<b>\$ 46,666</b>	<b>\$ 50,940</b>	<b>\$ 44,000</b>	<b>\$ 44,565</b>	<b>\$ 44,815</b>

**Champaign - Urbana Solid Waste Disposal System  
2003-04 Annual Budget  
Budget Detail**

<b>Budget Item</b>	<b>2001-02 Budget</b>	<b>2001-02 Actual</b>	<b>2002-03 Budget</b>	<b>2002-03 Est. Actual</b>	<b>2003-04 Proposed</b>
<b>Administration:</b>					
Manager (.2)	\$ 10,620	\$ 10,620	\$ 10,992	\$ 11,322	\$ 11,604
Employee Insurance	\$ 620	\$ 620	\$ 960	\$ 720	\$ 806
IMRF/Social Security	\$ 1,896	\$ 1,896	\$ 1,896	\$ 1,896	\$ 2,069
Workers Compensation	\$ 112	\$ 112	\$ 118	\$ 118	\$ 118
City Insurance	\$ 426	\$ 426	\$ 500	\$ 500	\$ 500
Telephone	\$ 224	\$ 224	\$ 234	\$ 234	\$ 234
Postage/Copying	\$ 100	\$ 100	\$ 110	\$ 110	\$ 110
Bank Fees	\$ -	\$ 22	\$ -	\$ -	\$ -
<b>Subtotal</b>	<b>\$ 13,998</b>	<b>\$ 13,998</b>	<b>\$ 14,810</b>	<b>\$ 14,900</b>	<b>\$ 15,441</b>
<b>Operations:</b>					
Water Sampling/Analysis	\$ 19,260	\$ 14,696	\$ 21,790	\$ 17,442	\$ 18,440
Professional Services	\$ 20,000	\$ 14,090	\$ 21,000	\$ 20,901	\$ 17,000
Contractual Repairs	\$ 10,000	\$ -	\$ 15,000	\$ 8,565	\$ 5,000
Misc. Supplies/materials	\$ 1,000	\$ 200	\$ 500	\$ 58	\$ 500
<b>Subtotal</b>	<b>\$ 50,260</b>	<b>\$ 28,986</b>	<b>\$ 58,290</b>	<b>\$ 46,966</b>	<b>\$ 40,940</b>
<b>Grand Total</b>	<b>\$ 64,258</b>	<b>\$ 42,984</b>	<b>\$ 73,100</b>	<b>\$ 61,866</b>	<b>\$ 56,381</b>