

CITY OF URBANA

COMMITTEE OF THE WHOLE - JANUARY 14, 2002 - 7:30 P.M.

CITY COUNCIL CHAMBERS - 400 S. VINE STREET, URBANA, IL

---

**COMMITTEE MEMBERS PRESENT:** Ruth Wyman (Chair); Danielle Chynoweth; James H. Hayes, Jr.; Laura Huth; Milton Otto; Esther Patt; Joseph A. Whelan, Jr.

**COMMITTEE MEMBERS ABSENT:** Danielle Chynoweth

**STAFF PRESENT:** Tod Satterthwaite; Phyllis Clark; Bruce Walden; Stephen Holz; Eddie Adair; Rex Mundt; William Gray; Elizabeth Tyler; Patrick Pioletti; Robert Kowalski; Vacellia Clark; Ronald Gremore

**OTHERS PRESENT:** Cope Cumpston; Members of the Media

---

1. **CALL TO ORDER AND ROLL CALL**

There being a quorum, Chair Wyman called the meeting of the Committee Of The Whole to order at 7:33 p.m.

2. **ADDITIONS TO THE AGENDA AND STAFF REPORT**

There were no additions to the agenda.

Bruce Walden (Chief Administrative Officer) referenced the Budget Timetable noting that in the previous budget period social service funding application presentations were heard at the joint meeting of the Council and Town Board on Monday night vs. Wednesday. As a result, the Council may want to move the meeting scheduled for Wednesday, May 15, 2002 to Monday, May 13<sup>th</sup>.

Members of the Committee concurred. Social service funding application presentations will be moved to Monday, May 13, 2002 at 7:00 p.m.

3. **APPROVAL OF MINUTES OF PREVIOUS MEETING**

December 10, 2001 - Mr. Hayes made a motion to approve the minutes of the December 10, 2001 Committee meeting. Ms Patt seconded.

Ms Patt noted corrections to the minutes on pages 2 and 5 as follows:

- a. Page 2, last paragraph. Amend third sentence to read, "The Urbana City Council **will** approve a resolution authorizing the Mayor to execute a Certificate of Consistency for the HACC 2002 Annual Plan, **if** information is included in that Plan which is consistent with the information contained in the City's Consolidated Plan and the updated information provided to the City Council by the Executive Director of the Housing Authority, as explained in the four (4) issues listed in the Sense of the Council motion."
- b. Page 5, first paragraph. Add, "Motion carried by voice vote."
- c. Page 5, last paragraph. Delete first sentence beginning, "No vote..."

Ms Wyman suggested amending the first sentence of the last paragraph on page 4 to read, "Ms Wyman requested that more information be submitted describing how each of the scenarios presented was accomplished, but presented in a simpler packet for Members to understand."

There were no objections to these corrections.

The motion to approve the minutes of December 10, 2001 carried by voice vote, as amended.

4. **PUBLIC INPUT**

There was none.

**Committee Member Input**

There was none.

5. **RESOLUTION NO. 2002-01-002R: RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE (FY 2002 MFT BRICK STREETS REPAIR CONTRACT / HIGH STREET AND ORCHARD STREET)**

William Gray (Public Works Director/City Engineer) presented the staff report.

Ms Patt made a motion to send this item to Council with a recommendation for approval. Mr. Hayes seconded. The motion carried by voice vote.

6. **ORDINANCE NO. 2002-01-002: AN ORDINANCE AUTHORIZING THE PURCHASE OF STREETLIGHT POLES**

Patrick Pioletti (Acting Assistant City Engineer) presented the staff report. Mr. Pioletti distributed a diagram of Phase 1 of the Urbana Downtown Streetscape and a copy of a letter from the consulting engineer concerning the pole pricing agreement between the City of Urbana and Lumec, Inc. Staff is asking for a waiver of the competitive bidding process.

Following debate, Mr. Hayes made a motion to send this item to Council with a recommendation for approval. Ms Huth seconded. The motion carried by voice vote.

7. **CIVIL SERVICE CODE CHANGES**

Mr. Walden presented the staff report. Staff members Vacellia Clark (Human Relations Officer) and Ronald Gremore (Personnel Manager), along with Cope Cumpston (Human Relations Commission) were also available to assist and answer questions. Mr. Walden noted the following amendments to the Civil Service Code:

- a. Section 2, paragraph 2(a) is amended to create a "blind pool" concept for candidate review. Up to 30 "qualified" candidates,

as opposed to 12, can be forwarded to the appointing authority for review.

- b. Section 2, paragraph 5 is amended to provide for a "continuing" register. This will allow for more frequent testing and thus better employment recruitment results.
- c. Section 2, paragraph 10 is amended to provide for a residency preference. This section provides additional points to applicants who are Urbana residents. Statistically, this should provide for a more diverse candidates pool.
- d. Section 2, paragraph 12 is amended to create an internal job bidding process. This will allow for qualified part-time, seasonal or temporary employees to be considered for full-time employment prior to the full civil service external advertisement and testing process.

Staff is requesting that this item be placed on the February 4, 2002 Council agenda for approval.

Following debate, Ms Patt made a motion to send this item to the February 4, 2002 Council meeting with a recommendation for approval. Mr. Otto seconded. Debate ensued.

Committee Members commended staff and the Human Relations Commission for their efforts in making these changes. Mayor Satterthwaite also endorsed this proposal and commended staff.

The motion to send this item to Council with a recommendation for approval carried by voice vote. This item will be placed on the February 4, 2002 Council agenda.

**8. DOWNTOWN PLAN PRESENTATION**

Robert Kowalski (Assistant City Planner) presented the staff report and gave a brief overview of what the plan was about. (See attached.) No action was taken at this time. This issue is scheduled to go before the Plan Commission on January 24, 2002.

**9. OVERHEAD TO UNDERGROUND UTILITY CONVERSION REPORT PRESENTATION**

Mr. Gray presented the staff report and presentation. Mr. Gray introduced Alex Nagy (Public Works/Civil Engineer) and Denise Harrison and Mark Hiple, Engineers for Illinois Power, who were available to assist with the presentation and answer questions. (See attached.) This report was put together in response to the Mayor and City Council's request for a study, as a result of Urbana residents concerns about the recent changes in the Illinois Power tree trimming policies. Illinois Power, Ameritech and Insight Communications contributed to this study by providing the Urbana Public Works Department the installation information that was necessary to complete the study.

No Council action was required at this time.

10. **ADJOURNMENT**

There being no further business to come before the Committee, Chair Wyman declared the meeting adjourned at 10:00 p.m.

---

Deborah J. Roberts  
Recording Secretary

\*This meeting was broadcast on cable television.

Minutes Approved: January 28, 2002

\*\*See corrections to minutes attached.

---

---

## CORRECTIONS TO MINUTES JANUARY 14, 2002

---

---

At a regular meeting of the Urbana City Council's Committee Of The Whole held Monday, January 28, 2002, the following corrections were made to the minutes of January 14, 2002:

Page 1, under "ADDITIONS TO THE AGENDA AND STAFF REPORT", amend second paragraph to read: "*Bruce Walden (Chief Administrative Officer) **presented** the Budget Timetable.*"

Page 1, under "ADDITIONS TO THE AGENDA AND STAFF REPORT", delete third paragraph and amend to read: "***Chair Wyman stated that the Wednesday, May 15<sup>th</sup> social service presentation would begin at 7:00 p.m.***"

These corrections pertain to original debate in the minutes of January 14, 2002.

By attaching this correction sheet, the minutes of January 14, 2002 are hereby corrected to read as stated herein.

Respectfully submitted,

Deborah J. Roberts  
Recording Secretary