



**CITY OF URBANA, ILLINOIS  
DEPARTMENT OF PUBLIC WORKS**

*ADMINISTRATION*

**MEMORANDUM**

**TO:** Bruce K. Walden, Chief Administrative Officer

**FROM:** William R. Gray, P. E., Public Works Director

**DATE:** September 6, 2001

**RE:** **City Commitment of Local Funds for the Community Development Assistance Program [CDAP] Grant for the Scottswood Subdivision**

**INTRODUCTION**

The Champaign County Regional Planning Commission [RPC], Urbana Township, and the City of Urbana have cooperated to date in studying the causes and finding solutions to flooding in the Scottswood Subdivision. Previously, a CDAP Grant was obtained for a drainage study, which was completed last year. RPC is now applying for another CDAP Grant for Engineering Services and the application deadline is October 2, 2001.

A significant component of the engineering design phase is the necessity to clean and televise the existing storm sewers. This is a large undertaking which can be accomplished with the use of Public Works crews. It is known that successful CDAP Grant applications are leveraged by large in-kind or cash contributions. In this case, the CDAP Grant could be up to \$100,000 of which the total project costs would be \$178,000 (see attached "Project Activity Description").

Staff believes it is in the City's long-term interest for the Scottswood Subdivision to some day become annexed. Improving the drainage and storm sewer system is one large step toward making annexation desirable.

A requirement of the grant application process is for local agencies' sponsors to approve a resolution committing in-kind services or local funds. Attached please find a draft resolution that is to be considered by the City Council.

If this grant is received, sewer cleaning work would occur next calendar year.

## **FISCAL IMPACT**

Public Works Department crews would be asked to spend six to eight weeks cleaning and televising the most important storm sewers in the subdivision. It is believed that these sewers have not received any kind of maintenance or cleaning in the past. The total cost for cleaning and televising storm sewers is estimated at \$100,000. The out-of-pocket expenses to the City for wages and material would be approximately \$50,000 of which \$26,000 would be reimbursed by the CDAP Grant. The additional \$50,000 expense (soft-cost) is the in-house rental rate charge for equipment.

## **RECOMMENDATION**

It is recommended that the attached "Resolution Committing Local Funds for the Development Assistance Program Grant for Scottswood Subdivision" be approved.

WRG:klf

Attachments:      Project Activity Description  
                                 Resolution

**PROJECT ACTIVITY DESCRIPTION**

Identify all activities included within the project and the amount and source of financing. Each activity included in the project must contribute to the benefit of low-and moderate income persons. Describe each activity briefly and indicate the source and amount of funding contributed to each. Be specific with the number of units and per-unit cost, etc., provide detail for number of units and per-unit cost.

ACTIVITY DESCRIPTION	AMOUNT	CDAP	LEVERAGE (By Source)
Pre-Construction			
Design Engineering	\$ 66,900	\$ 66,900	
Television & Inspection	\$ 100,000	\$ 26,100	\$73,900 (in-kind City of Urbana)
Grant Administration	\$ 11,700	\$ 7,000	\$4,700 (cash from XXX)
<b>Total</b>	<b>\$ 178,000</b>	<b>\$ 100,000</b>	
<b>TOTAL PROJECT COSTS: \$ 178,000</b>			

RESOLUTION NO. 2001-08-028

{A RESOLUTION COMMITTING LOCAL FUNDS FOR THE DEVELOPMENT ASSISTANCE PROGRAM GRANT FOR SCOTTSWOOD SUBDIVISION}

WHEREAS, Urbana Township has taken action to submit an Illinois Community Development Assistance Program [CDAP] engineering design application; and

WHEREAS, receipt of CDAP Grant assistance is essential to allow Urbana Township to undertake design engineering for storm water management improvements; and

WHEREAS, the City of Urbana seeks to support Urbana Township's CDAP Design Engineering Grant; and

WHEREAS, it is in the City's interest to participate in the CDAP Grant, since Scottswood Subdivision lies on the City's edge and impacts the City of Urbana's infrastructure, improvements, and neighborhoods; and

WHEREAS, criteria of CDAP are such that financial participation is preferred in conjunction with CDAP funds; and

WHEREAS, the City of Urbana has pledged in-kind services estimated to be worth \$73,900.00, based on experience with similar projects; and

WHEREAS, the City agrees to cooperate with the Township in order to accomplish the CDAP Grant application and design engineering if the grant is awarded.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

That the City of Urbana does hereby commit in-kind services estimated to be worth \$73,900.00 for use in conjunction with an Illinois Community Development Assistance Program (CDAP) Grant.

PASSED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_,  
2001.

\_\_\_\_\_  
Phyllis D. Clark, City Clerk

APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2001.

\_\_\_\_\_  
Tod Satterthwaite, Mayor