

**URBANA CITY COUNCIL
MEETING OF COMMITTEE OF THE WHOLE
AGENDA
(John Taylor, Chair)**

DATE: Monday, April 23, 2001
TIME: 7:30 P.M.
LOCATION: Urbana City Council Chambers
400 South Vine Street
AGENDA:

1. Call to Order and Roll Call
2. Additions to the Agenda and Staff Report
3. Minutes of the Previous Meeting
4. Public Input
5. Capital Improvement Plan 10-Year Project List Update
6. Ordinance No. 2001-04-041: An Ordinance Annexing Certain Territory to the City of Urbana, Illinois (Riley Homes Lot / 2205 Philo Road)
7. Ordinance No. 2001-04-040: An Ordinance Amending Chapter Twenty-Five of the Code of Ordinances, City of Urbana, Illinois, Regulating Vegetation
8. Ordinance No. 2001-04-042: An Ordinance Approving and Authorizing the Execution of an Agreement With Member Agencies of the Champaign-Urbana Urbanized Area Transportation Study (CUUATS)
9. Discussion: Annual Action Plan
10. Adjournment

FOR INFORMATION PURPOSES ONLY, NO ACTION:

Urbana Traffic Commission Agenda, May 1, 2001



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

Planning and Economic Development Division

m e m o r a n d u m

TO: Bruce Walden, Chief Administrative Officer

FROM: Reed A. Berger, AICP, Economic Development Coordinator

DATE: April 19, 2001

SUBJECT: **Annexation of 2205 S. Philo Road / Riley Homes lot**

Introduction

Staff is requesting the City Council to consider the annexation of one unincorporated lot located at 2205 S. Philo Road at the regular meeting of the Urbana City Council scheduled for 7:30 pm Monday, May 7, 2001. A map is attached to help illustrate the location of the area proposed to be annexed.

Background

John North, one of the owners of Riley Homes, Inc. purchased the vacant lot last year with the intent to construct a single family home. Mr. North submitted the attached annexation petition as a prerequisite to obtain a building permit from the City and connect to the sanitary sewer. The subject lot is one of three lots surrounded by the City's corporate boundaries when Eagle Ridge Subdivision was annexed in 1987.

Issues and discussion

The subject property is one of several properties surrounded by the City limits that have been targeted for involuntary annexation this year. State law provides that unincorporated territory comprising 60 acres or less and wholly surrounded by a municipality is subject to involuntary (or "forced") annexation at the election of the corporate authorities. However, the timing of the involuntary annexation process for this particular lot will not meet the timing of the proposed construction and occupancy of the single family home.

If the lot was not annexed by the City it could be constructed in the County and consequently would not be subject to the City's building codes. Furthermore, upon such time that annexation was to occur after a home was built on the lot, the City would be subjected to a significant increase in the amount of property tax. State law requires the City reimburse to the fire protection district and township for the lost tax revenues as a result of annexation. In other words, if the City elects to delay annexation it will be reimbursing other taxing districts based on the assessed

value of the new home, versus only the vacant lot.

It may be of interest to note that this lot is located next to the City's south fire station on Philo Road but is currently served by the Philo Fire Protection District.

Recommendation

Staff recommends that Committee of the Whole forward the attached "Ordinance Annexing Certain Territory to the City of Urbana" to the regular City Council meeting scheduled for 7:30 pm Monday, May 7, 2001.

Prepared by: _____
Reed Berger, AICP, Economic Development Coordinator

c: Mayor Satterthwaite and City Council Members
City Department Heads
Petitioner

Petition for Annexation
to
THE CITY COUNCIL OF THE CITY OF URBANA
CHAMPAIGN COUNTY, ILLINOIS

The Petitioner, **Riley Homes, Inc., an Illinois Corporation**, respectfully states under oath:

1. Petitioner is the sole owner of record of the following legally described land (hereinafter sometimes referred to as the Tract), except any public right-of-way property to wit:

Commencing at the Northeast Corner of the Southwest Quarter of Section 21 in Township 19 North, Range 9 East of the Third Principal Meridian, thence South along the East line of the Southwest Quarter of said Section 21, 534.5 feet for a true place of beginning; thence West along the South line of the land of R.P. Wingler and Dorothy Wingler, his wife (being the South line of the land described in the deed recorded in Book 621 at page 672 as document no 629429), 170 feet; thence South parallel with the East line of the Southwest Quarter of said Section 21, 93 feet; thence East along the North line of Lot 150 of Ennis Ridge Fourth Subdivision, 170 feet to the East line of the Southwest quarter of said Section 21, thence North to the place of beginning.

Commonly known as **2205 Philo Road** and also identified as Parcel Index Number **30-21-21-332-024**.

2. Said Tract is not situated within the corporate limits of any municipality, but is contiguous to the City of Urbana, Illinois at the time said tract is annexed to the City of Urbana.

3. There are no electors residing in said Tract.

PETITIONER RESPECTFULLY REQUESTS:

1. That said Tract described above herein be annexed to the City of Urbana, Illinois pursuant to Section 5/7-1-8 of the Municipal Code of the State of Illinois, as amended (65 ILCS 5/7-1-8).

Dated this _____ day of _____, 2001.

**PETITIONER:
Riley Homes, Inc.,
an Illinois Corporation**

by its :

Attest by its :

Subscribed and sworn to before me this

_____ day of _____, 2001, A.D.

Notary Public

My Commission Expires: _____

ORDINANCE NO. 2001-04-041

AN ORDINANCE ANNEXING CERTAIN TERRITORY TO THE CITY OF URBANA

(Riley Homes lot / 2205 S. Philo Road)

WHEREAS, the hereinafter described territory is situated in unincorporated territory adjacent to and contiguous to the City of Urbana, Illinois, and is part of the Philo Fire Protection District, and includes certain territory within the Urbana Township, and Notice was given to the Trustees of said Fire Protection District, the Board of Township Trustees, and the Township Commissioner of Highways, said notices being mailed on April 12, 2001, that this Ordinance would be voted upon at the regular meeting of this Council at 7:30 p.m., Monday, May 7, 2001, and the Affidavit of mailing such Notices was duly recorded with the Recorder of Deeds of Champaign County, Illinois, on the _____ day of April, 2001; and

WHEREAS, there are no electors residing within such territory; and

WHEREAS, the territory to be annexed by this Ordinance is presently located within Champaign County's R-3 Two Family Residence district and upon annexation will automatically be classified R-3 Single and Two Family Residential in accordance with Article IV, Section IV-5 of the Urbana Zoning Ordinance; and

WHEREAS, it has been determined that said petition complies with all requirements of the law therefore; and

WHEREAS, the majority of the Members of the Council are of the opinion that it would be for the best interests of the people of the City of Urbana, Illinois, that said territory be annexed to and made a part of the said City.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA,

ILLINOIS:

Section 1. That the following described real estate, viz:

Commencing at the Northeast Corner of the Southwest Quarter of Section 21 in Township 19 North, Range 9 East of the Third Principal Meridian, thence South along the East line of the Southwest Quarter of said Section 21, 534.5 feet for a true place of beginning; thence West along the South line of the land of R.P. Wingler and Dorothy Wingler, his wife (being the South line of the land described in the deed recorded in Book 621 at page 672 as document no 629429), 170 feet; thence South parallel with the East line of the Southwest Quarter of said Section 21, 93 feet; thence East along the North line of Lot 150 of Ennis Ridge Fourth Subdivision, 170 feet to the East line of the Southwest quarter of said Section 21, thence North to the place of beginning.

commonly known for reference as 2205 S. Philo Road, Urbana, Illinois, be and the same is hereby annexed to the City of Urbana, Illinois. The above-described parcel, prior to annexation, has the parcel index number 30-21-21-332-024 and following annexation the said parcel should bear the parcel index number 91-21-21-332-024.

Section 2. That the City Clerk be authorized and directed to record a certified copy of this Ordinance together with an accurate map of the territory hereinabove described in the Recorder's Office of Champaign County, Illinois.

Section 3. That the City Clerk be authorized and directed to file, for record, a certified copy of this Ordinance together with an accurate map of the territory hereinabove described in the Office of the County Clerk and County Election Authority of Champaign County, Illinois.

Section 4. The Zoning Ordinance of the City of Urbana, Illinois, and the Zoning Map of Urbana, Illinois, are hereby amended to classify the real property herein annexed as R-3 Single and Two Family Residential upon annexation and in accordance with Article IV, Section IV-5 of the Urbana Zoning Ordinance.

Section 5. The territory annexed herein is assigned to City of Urbana Ward 7.

Section 6. This Ordinance shall take effect at 12:00 p.m. CDT, May 10, 2001.

This Ordinance is hereby passed by the affirmative vote, the "ayes" and "nays" being called, of a majority of the members of the Council of the City of Urbana, Illinois, at a regular meeting of said Council on the ____ day of _____, 2001, A.D.

PASSED by the City Council this ____ day of _____, 2001.

AYES:

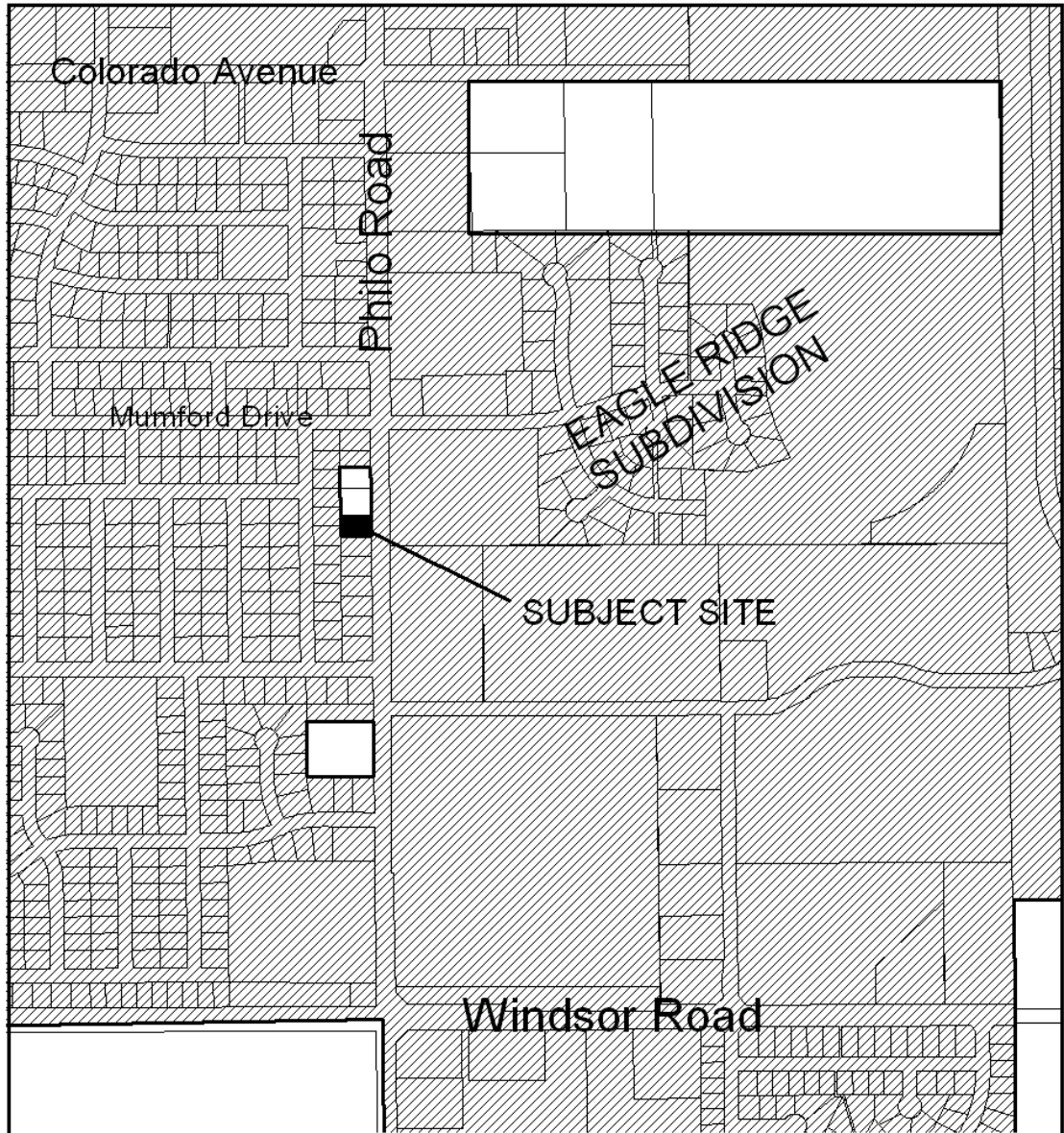
NAYS:

ABSTAINS:

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____, 2001.

Tod Satterthwaite, Mayor



Proposed Annexation to City of Urbana
2205 S. Philo Road / Riley Homes Lot





ENVIRONMENTAL MANAGEMENT DIVISION

MEMORANDUM

TO: Bruce Walden, Chief Administrative Officer
FROM: Bill Gray, Public Works Director
Rod Fletcher, Environmental Manager
DATE: April 19, 2001
RE: Amendments to proposed Division 3 “Landscape Management”,
Nuisance Ordinance

Action Requested

Consideration of the attached ordinance amending the proposed Division 3, “Landscape Management”, to Article IV “Nuisances”, Chapter 11, of the Municipal Code.

Discussion

Pursuant to the direction received at the City Council meeting of April 16, changes have been made to incorporate the intent of the motion regarding the following subsections:

1. Section 11-62 (C) Regarding vegetation which aids the harboring of rats, etc.
2. Section 11-62 (G)(1) Regarding intentionally planted vegetation in excess of 8” in height:
3. Section 11.62 (H) Regarding aggressively invasive vegetation encroaching on another property.
4. Section 11.62 (I) Regarding visual blight has been clarified.

In addition, several other changes are being proposed for clarification purposes, as noted on the attached underline/strikeout version of the ordinance. A “clean copy” is also being submitted for council convenience.

Recommendation

Adoption of the attached ordinance.

ORDINANCE NO. _____ (with changes marked)

AN ORDINANCE AMENDING CHAPTER TWENTY-FIVE AND CHAPTER ELEVEN OF THE CODE OF ORDINANCES, CITY OF URBANA, ILLINOIS REGULATING VEGETATION.

WHEREAS, the Illinois Municipal Code (65 ILCS 5/11-60, et. seq.) states that the corporate authorities of each municipality may define, prevent, and abate nuisances; and

WHEREAS, the Illinois Municipal Code (65ILCS 5/11-20, et. seq.) states that the corporate authorities may provide for the destruction of weeds; and

WHEREAS, the City Council has adopted codes regulating vegetation and finds that it is in the best interests of the health, safety, and welfare of the citizens of Urbana to amend the regulations concerning vegetation.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That existing Article III, “Noxious Weeds” of Chapter 25, “Vegetation”, of the Code of Ordinances, City of Urbana, Illinois, is hereby repealed in it’s entirety.

Section 2. That new Division 3, “Landscape Management”, is hereby added to Article IV, “Nuisances”, Chapter 11, “Health and Sanitation”, of the Code of Ordinances, City of Urbana, Illinois, to read as follows:

DIVISION 3. LANDSCAPE MANAGEMENT

Sec. 11-61. Definitions.

The following words and phrases, when used in this division, shall have the meanings respectively ascribed to them:

Vegetation means all species of woody or herbaceous plants, such as: grasses, vines, flowers, vegetables, herbs, fruit, ornamentals, or accumulations thereof, whether alive or dead, excluding trees and shrubs.

Sec. 11-62. Nuisances, specifically defined.

Under this division, public nuisances shall include, but not be limited to the following acts, conducts, omissions, conditions or things found on any premises:

(A) Vegetation, trees or shrubs which may reasonably be expected to injure other forms of life such as: Jimson Weed (*Datura stramonium L.*), Poison Hemlock (*Conium*

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maculatum L.), Poison Oak (*Rhus toxicodendron L.*), Poison Sumac (*Rhus vernix L.*), or Poison Ivy (*Rhus radicans L.*);

(B) The occurrence of plants defined as noxious plants in the Illinois Noxious Weed Law: Johnson grass and all perennial sorghums (*Sorghum halepense (L.) Pers.*), Canada thistle (*Cirsium arvense (L.) Scop.*), Musk thistle (*Carduus nutans L.*), Marijauna (*Cannabis sativa L.*), Perennial Sow thistle (*Sonchus arvensis L.*), Giant Ragweed (*Ambrosia trifida L.*), and Common Ragweed (*Ambrosia artemisiifolia, L.*);

(C) Vegetation or shrubs which aids in the breeding or harboring of rats, or other vermin, or insects which may reasonably be expected to injure or harm human life;

(D) Vegetation, trees and shrubs which hinders the expedient removal of municipal waste or any nuisance abatement measures;

(E) Vegetation, trees or shrubs, or portions thereof, constituting an imminent hazard;

(F) Vegetation, shrubs or trees, except city owned and maintained trees, which prevents the free and unobstructed travel of pedestrians within a sidewalk corridor, such corridor is defined as being the full horizontal width of a paved sidewalk and seven (7) feet in vertical height above the sidewalk, or which otherwise negatively affect traffic or pedestrian safety by impairing the visibility of pedestrians or vehicle operators ingressing or egressing from driveways;

(G) The occurrence of vegetation in excess of eight (8) inches in height, on premises except the following:

(1) Trees, shrubs, vines and annual and perennial herbaceous ornamental plants which are maintained in such a manner so as to not be considered a nuisance as provided herein;

(2) Edible vegetation that constitutes part of a managed crop or vegetable garden, provided such crop or vegetable garden is not considered a nuisance as provided herein;

(3) Vegetation allowed under the managed landscape plan permit;

(4) Land zoned agriculture (AG) or conservation-recreation-education (CRE) as shown and designated on the official zoning map of the city, provided however, that the portions of those lands exempted by this subsection which are within twelve (12) feet of the property line or the right-of-way of a street or alley, must be maintained at a height of eight (8) inches or less;

(H) Vegetation or shrubs which is aggressively invasive, or by way of growth or maturity clearly encroach upon neighboring property owners property, such as: Japanese Honeysuckle (*Lonicera japonica*), Ribbongrass (*Pharlaris arundinacea*) or Purple Loosestrife (*Lythrum salicaria*);

(I) Vegetation, tree or shrub debris, or accumulations thereof, which by reason of the manner, location, or condition of such results in visual blight or constitutes a health or safety concern.

Violation(s) of this section is declared to be a class 1 offense.

Section 11-63. Compliance with state laws.

Nothing in this division shall be construed as relieving any person of responsibility for complying with any state laws pertaining to noxious weeds and control thereof.

Section 11-64. Managed landscape plan permit.

(A) Application for permit.

Any person who controls land in the city may apply for approval of a managed landscape plan, for a permit granting conditional exception where the vegetation exceeds eight (8) inches in height on premises, with the public works department.

(B) Plan description.

Managed landscape plan means a written plan relating to management of the vegetation within the area described together with a statement of intent and purpose of such area and a general description of the vegetational types, plants and plant succession involved and the specific management and maintenance techniques to be employed. The plan must include provisions for cutting and maintaining vegetation at a length not greater than eight (8) inches for that portion between the sidewalk and the street or a strip of not less than four (4) feet adjacent to the street where there is no sidewalk, and at least a three-foot strip adjacent to neighboring property lines unless waived by the abutting property owner on the side so affected.

(C) Form and submission of application.

Each application for a managed landscape plan permit shall be submitted on a form provided by the public works department. If the lot(s) for which a permit is sought is located in a R-1, R-2, or R-3 zoning district, the city shall, seven (7) days prior to issuing the permit, send by 1st class mail a copy of the application to each of the property owners immediately adjacent to such lot(s). A managed landscape plan permit shall be valid for one year from date of issuance unless sooner revoked. Mailing copies of the application to adjacent property owners shall not be required if the renewal application is unchanged from the previous year.

(D) Revocation of permit.

The permit issued hereunder may be revoked by the public works department for failure to comply with the conditions of the permit or the provisions of this division. Within twenty-one (21) days after issuance of a managed landscape plan permit, an initial inspection will be made to ensure compliance with the plan. Periodic inspections shall also be made to determine if the permit holder has complied with the plan and if the permit holder has not complied with the proposed plan, the permit may be immediately revoked. Notice of revocation shall be mailed to the permit holder by first class mail. The permit holder may appeal such decision to revoke the permit to a committee of the city council by mailing a notice of appeal within seven (7) days of the date of the notice of revocation to the environmental manager of the public works department. Hearing of the appeal shall follow the procedures for hearing an appeal as provided in subsection (E). If no notice of appeal is submitted within seven (7) days of the date of the notice of revocation and the property still constitutes a nuisance as defined in this division, the city or designated agent may take steps to bring the property into conformity with this division.

(E) Denial of permit.

(1) If, after due consideration of the information in the application the public works department determines that the plan is unsatisfactory, the application will be denied and a permit will not be issued. A notice of denial will be sent to the applicant by first class mail within fifteen (15) days.

(2) Denial of issuance of a permit may be appealed by mailing to the environmental manager of the public works department a notice of appeal within seven (7) days of receipt of notice of denial. A hearing on this appeal shall take place at a regularly scheduled city council committee meeting, not less than fifteen (15) days after receipt of the request for hearing.

(3) At the conclusion of this hearing, the decision of whether denial of the permit (or revocation of the permit, as the case may be) should be upheld, shall be decided by a majority vote of those city council members present.

(4) Where a permit is denied following an application for such and the nuisance(s) has not been abated, the denial of a permit shall function as renote requiring abatement of the nuisance within seven (7) days of receipt of such denial unless an appeal is sought. When an appeal has been sought and the council committee affirms to uphold denial of the permit, such affirmation shall function as renote requiring abatement of the nuisance within seven (7) days of the mailing of notice of the denial of the appeal.

Sections 11-65 – 11-70 Reserved.

PASSED by the City Council on this _____ day of _____, 2001.

AYES:

NAYS:

ABSTAINED:

Phyllis D. Clark, City Clerk

Approved by the Mayor this _____ day of _____, 2001

Tod Satterthwaite, Mayor

ORDINANCE NO.2001-04-040 (clean copy)

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(4) Vegetation allowed under the managed landscape plan permit;

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(C) Form and submission of application.

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denied and a permit will not be issued. A notice of denial will be sent to the applicant by first class mail within fifteen (15) days.

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(3) At the conclusion of this hearing, the decision of whether denial of the permit (or revocation of the permit, as the case may be) should be upheld, shall be decided by a majority vote of those city council members present.

(4) Where a permit is denied following an application for such and the nuisance(s) has not been abated, the denial of a permit shall function as renote requiring abatement of the nuisance within seven (7) days of receipt of such denial unless an appeal is sought. When an appeal has been sought and the council committee affirms to uphold denial of the permit, such affirmation shall function as renote requiring abatement of the nuisance within seven (7) days of the mailing of notice of the denial of the appeal.

Sections 11-65 – 11-70 Reserved.

PASSED by the City Council on this _____ day of _____, 2001.

AYES:

NAYS:

ABSTAINED:

Phyllis D. Clark, City Clerk

Approved by the Mayor this _____ day of _____, 2001

Tod Satterthwaite, Mayor



**CITY OF URBANA, ILLINOIS
DEPARTMENT OF PUBLIC WORKS**

ADMINISTRATION

M E M O R A N D U M

TO: Bruce K. Walden, Chief Administrative Officer

FROM: William R. Gray, P. E., Public Works Director

DATE: April 19, 2001

RE: **Cooperative Agreement Between the Member Agencies of the
Champaign-Urbana Urbanized Area Transportation Study [CUUATS]**

INTRODUCTION

The existing cooperative agreement between the member agencies of the Champaign-Urbana Urbanized Transportation Study document was approved in 1979. Recently, the Federal Transit Authority [FTA] has reviewed the Champaign-Urbana Mass Transit District [MTD]. One of the FTA's findings was the current CUUATS agreement is out of date and needs to be revised to make it compliant with today's regulations. In the last three months CUUATS staff has developed a new interagency agreement, which is attached. Also attached for your information is the 1979 CUUATS agreement.

The significant differences between the 1979 and the 2001 Cooperative Agreement are as follows, the 2001 Cooperative Agreement:

1. Updates references to regulations/legislation, which led to deletion of some text and insertion of other text. (See Whereas Sections)
2. Omits any reference to the Citizens Advisory Committee. (See Page 2 of the 1979 Agreement)
3. Inserts Article 1: Purpose; in 1979, these sections were not defined. (See Page 2 of the 2001 Agreement)
4. Defines CUUATS Policy Committee as the highest authority in transportation planning concerns for the urbanized area, whereas in the 1979 Agreement no hierarchy was established. (See Page 2 of 2001, Articles 1 and 2)

5. Inserts Article 2: Planning Activities, which defines CUUATS' specific reports and responsibilities; in 1979, mention was made only of general report creation. (See Article 2 of 2001 vs. Page 3 of 1979)
6. Divides Committees into two articles each: Membership/Voting/Quorum and Responsibilities; in 1979, mention was made only of membership and voting for Policy and Technical, not CUTEC. (See Pages 3-5 of 2001 vs. Page 2 of 1979)
7. Responsibilities of each committee are outlined; no mention was made of this in the 1979 document. (See Pages 3-5 of 2001)
8. Integrates CUTEC into document, further demonstrating the existing hierarchy within CUUATS. (See Pages 5-6 of 2001)
9. Integrates TEA-21 legislation; in 1979, ISTEA did not yet exist. (See Whereas Sections of both documents; Page 6, Article 8B-D in 2001)
10. Omits Air Quality Management Section; C-U has minimal air quality problems. (See Page 3 of 1979)
11. Inserts Equal Opportunity Assurance; in 1979, civil rights and open meetings were not even mentioned. (See Page 6 of 2001)
12. Responsibilities of the MPO are outlined in the 2001 Agreement. (See Whereas Section; Page 2, Article 2E of 2001)
13. Overall, clarifies the intention of the interagency agreement, and organizes it to establish jurisdictions so that no confusion of responsibilities can be inferred.

Other changes in the 2001 agreement include the Policy Committee membership has been reduced from eight agencies to seven. The Chair of the Regional Planning Commission was a voting member and is now omitted. This change was made because, depending who was Chair of the Regional Planning Commission, an agency could have two votes versus the other's one vote. Secondly, the Regional Planning Commission could be outside the Champaign-Urbana area, which the CUUATS Technical Committee felt was not appropriate.

The agreement will also include Township representation at the Technical Committee without voting rights at this time. This action is in response to the desire to have a greater awareness among the townships into transportation projects that impact those townships.

In order to fulfill the Federal Transit Authority's desire to have an updated interagency agreement, it is the member agency's goal to review and approve the draft agreement no later than May 2001.

FISCAL IMPACTS

The City of Urbana, along with the other six agencies, is a dues-paying member and belongs to the CUUATS planning organization. The local share is leveraged with an 80% planning grant received from the State of Illinois that helps fund numerous activities that are elaborated in the Annual Technical Work Program Report. Each year, the appropriate amount is budgeted to maintain City participation in CUUATS. The current amount is \$14,000, which is in the Community Development Department's budget.

RECOMMENDATIONS

It is recommended that the City Council approve "AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH MEMBER AGENCIES OF THE CHAMPAIGN-URBANA URBANIZED AREA TRANSPORTATION STUDY."

WRG:klf
Attachments

ORDINANCE NO. 2001-04-042

AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION OF AN AGREEMENT
WITH MEMBER AGENCIES OF THE CHAMPAIGN-URBANA URBANIZED
AREA TRANSPORTATION STUDY

(CUUATS)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF
THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That a Cooperative Agreement Between the Member Agencies of the
Champaign-Urbana Urbanized Area Transportation Study, in substantially the form of
the copy of said Agreement attached hereto and hereby incorporated by reference, be and
the same is hereby authorized and approved.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is
hereby authorized to execute and deliver and the City Clerk of the City of Urbana,
Illinois, be and the same is authorized to attest to said execution of said Agreement as so
authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED by the City Council this _____ day of _____,
_____.

AYES:

NAYS:

ABSTAINS:

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____,
_____.

Tod Satterthwaite, Mayor

**2001 AGREEMENT
COOPERATIVE AGREEMENT BETWEEN THE MEMBER AGENCIES OF
THE CHAMPAIGN-URBANA URBANIZED AREA TRANSPORTATION
STUDY**

**City of Champaign
City of Urbana
Village of Savoy
Champaign County
University of Illinois
Champaign-Urbana Mass Transit District
Champaign County Regional Planning Commission
Illinois Department of Transportation**

This cooperative Agreement, entered into by and between the City of Champaign and City of Urbana (herein referred to as "CITIES"), the Village of Savoy (herein referred to as "VILLAGE"), Champaign County (herein referred to as "COUNTY"), the University of Illinois (herein referred to as "U of I"), the Champaign-Urbana Mass Transit District (herein referred to as "CUMTD"), the Champaign County Regional Planning Commission (herein referred to as "CCRPC"), and the Illinois Department of Transportation (herein referred to as "IDOT") is for the purpose of documenting the ongoing framework of a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the Champaign-Urbana urbanized area.

WHEREAS Article VII, Section 10A, of the Constitution of the State of Illinois and the Intergovernmental Cooperation Act enable the parties hereto to enter into agreements among themselves and provide authority for intergovernmental cooperation, and;

WHEREAS 23 USC Section 134, and Section 1203 of the Transportation Equity Act for the 21st Century (TEA-21), require that each urbanized area with a population of 50,000 or more as a condition to the receipt of Federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area, and;

WHEREAS the Governor of Illinois has designated the CCRPC as the Metropolitan Planning Organization (herein referred to as "MPO") responsible for carrying out the 23 USC Section 134 planning requirements for the area in cooperation with the state, and;

WHEREAS This agreement updates the previous MPO agreement from 1979 in order to meet revised federal planning regulations; following the passage of ISTEA, federal planning

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regulations require that the MPO and the grantees review any existing agreements to ensure they continue to meet the requirements and modify or adopt a new agreement that is consistent with current regulations, and;

WHEREAS the CCRPC has overseen the Champaign-Urbana Urbanized Area Transportation Study (herein referred to as "CUUATS") as it performed comprehensive transportation planning for the Champaign-Urbana urbanized area, in accordance with the above stated Federal laws.

NOW THEREFORE, IT IS AGREED by and between the parties hereto, that:

Article I: Purpose

- A. CCRPC shall perform and carry out a continuing, cooperative, and comprehensive area-wide transportation planning process for the Champaign-Urbana urbanized area in accordance with requirements of federal law, policy, and procedure with the cooperation and assistance of its members, IDOT, and the US Department of Transportation.
- B. CCRPC shall maintain a MPO transportation policy committee, known as the CUUATS Policy Committee, to oversee and coordinate the process in a manner that will insure that transportation planning and programming decisions are reflective of the needs of local and state governments, transit operations, and the general public.
- C. CCRPC shall direct and oversee the planning process to ensure accordance with State and Federal laws concerning the involvement of appropriate public and private transportation providers, including the freight industry and the general public.

Article II: Planning Activities, Responsibilities

- A. CCRPC shall provide a forum for cooperative transportation planning and programming, and establish a public involvement process that ensures opportunities for early and continuing involvement of local governmental units, transit operators, special interest groups, and the general public in the formulation, review, and evaluation of all transportation plans and programs, in accordance with the Public Involvement Policy document.
- B. A Unified Technical Work Program (UTWP) shall be adopted annually by the CCRPC Board upon recommendation of the Policy Committee following cooperative development of the UTWP by the Technical Committee and appropriate Illinois and US DOT representatives. The UTWP shall include all elements required by state and federal transportation authorities in addition to elements requested by local government representatives.

- C. A Long Range Transportation Plan (LRTP) for land use, facilities, and services in the CUUATS planning area shall be developed under guidance and recommendation of the CUUATS Technical Committee, endorsed by the CUUATS Policy Committee and recommended to the CCRPC Board, who shall be responsible for final adoption of the LRTP. In no instance shall the CCRPC Board modify the LRTP recommended by the CUUATS Policy Committee, but it shall return the LRTP (within 60 days of receipt) to the Policy Committee, noting specific inconsistencies that exist between the recommended plan and other regional plans, policies, or studies. The CUUATS Policy Committee shall review their recommendation and report back to the CCRPC Board within 60 days. If no inconsistencies have been reported within this time period, then it is assumed that the LRTP has been approved.
- D. The CUUATS Policy Committee shall be solely responsible for the final adoption of the Transportation Improvement Program (TIP), which identifies an annual and multi-year implementation schedule for projects within the metropolitan planning boundary. Such action shall include other required endorsements of planning and programming consistencies.
- E. The CCRPC, as the designated MPO, shall be the recipient of Federal Highway Administration (FHWA) PL and Federal Transit Administration (FTA) Section 5303 Planning funds. Staff of the CCRPC shall serve as staff to the CUUATS Policy Committee. Depending upon State and Federal appropriations for Planning (PL) and Section 5303 funds and subject to IDOT's MPO Distribution Agreement, IDOT shall make funds available to the MPO for the purpose of carrying out these responsibilities.

Article III: CUUATS Policy Committee Membership, Voting, Quorum

- A. The CUUATS Policy Committee shall be composed of the following representatives, each having one vote:
1. County of Champaign: *Chairman, County Board*
 2. City of Champaign: *Mayor*
 3. City of Urbana: *Mayor*
 4. Village of Savoy: *Village President*
 5. University of Illinois: *Vice Chancellor for Administrative Affairs*
 6. Mass Transit District: *Chairman*
 7. State of Illinois: *District Engineer*
- B. The CUUATS Policy Committee shall elect a Chairperson from its membership, said election to occur every even-numbered year in June, or when a vacancy occurs. The Chairperson of the CUUATS Policy Committee shall not be the

District Engineer of IDOT. The Chairperson or any member presiding over the Committee may vote and make or second motions.

- C. Any member of the CUUATS Policy Committee may select a designated voting representative to represent them at the meeting in their absence.
- D. As designated by the CUUATS Policy Committee, technical advisors may be called upon to attend the CUUATS Policy Committee meetings. Advisors will be non-voting members.
- E. A quorum of the CUUATS Policy Committee shall consist of a simple majority.

Article IV: Policy Committee Responsibilities

- A. The CUUATS Policy Committee and IDOT shall jointly share the responsibility for developing and maintaining the transportation plans and programs as required by State and Federal law.
- B. The CUUATS Policy Committee shall have the authority to determine membership changes or additions on the Technical Committee, or any sub-committee, in accordance with the terms set forth in this Agreement.
- C. The CUUATS Policy Committee shall have the authority to enact bylaws governing or directing the activities and procedures of CUUATS and expanding the terms of this Agreement, provided such bylaws do not conflict with the terms of this Agreement.
- D. Subject to approval by the CCRPC Board, the CUUATS Policy Committee is empowered to enter into contracts and agreements with units of Federal, State, and local government, private corporations, not-for-profit organizations, partners and individuals for purposes within the authority of the MPO.
- E. Subject to approval by the CCRPC Board, CUUATS is empowered to receive grants, loans, gifts, bequests, and funding from Federal, State, and local units of government, and from public and private sources. All said funding shall be coordinated annually through the MPO Unified Technical Work Program (UTWP) and/or the Transportation Improvement Program (TIP).

Article V: CUUATS Technical Committee Formation, Voting, Quorum

The CUUATS Policy Committee shall appoint and direct a CUUATS Technical Committee composed of technical staff from the jurisdictions represented by the Policy Committee.

- A. The CUUATS Technical Committee shall be composed of the following representatives, each having one vote:
1. County of Champaign (2 voting members):
County Engineer, Assistant County Engineer
 2. City of Champaign (2 voting members):
Director of Public Works, City Engineer
 3. City of Urbana (2 voting members):
Director of Public Works or City Engineer, Community Development Director
 4. Village of Savoy (2 voting members):
Director of Public Works, Village Administrator
 5. University of Illinois (2 voting members):
University Traffic Engineer, Director of Campus Parking & Transportation
 6. Mass Transit District (1 voting member): *Managing Director of CUMTD*
 7. Regional Planning Commission (1 voting member): *Executive Director*
 8. State of Illinois (2 voting members):
Planning and Services Supervisor, Bureau Chief of Program Development
 9. Technical Advisors (non-voting):
IDOT Central Bureau of Urban Program Planning; FHWA Division Office; IEPA; IDOT Public Transportation Division; UMTA Division Office; Airport, Rail, and Freight Representatives; Township Representatives (Somerset, Hensley, Champaign, Urbana)
- B. The CUUATS Technical Committee shall rotate Chairperson and Vice Chairperson so that after two years of service a different Technical Committee member will become Chairperson and Vice Chairperson. The rotation shall be in the following order:
- i. City of Urbana
 - ii. City of Champaign
 - iii. University of Illinois
 - iv. Village of Savoy
 - v. Champaign County
 - vi. Champaign-Urbana Mass Transit District
 - vii. Illinois Department of Transportation
- C. Any member of the CUUATS Technical Committee may select a designated voting representative to represent them at the meeting in their absence.
- D. A quorum of the CUUATS Technical Committee shall consist of a simple majority.

Article VI: CUUATS Technical Committee Responsibilities

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EQUIPMENT SERVICES · OPERATIONS · PUBLIC FACILITIES

- A. The CUUATS Technical Committee shall provide technical advice and recommendations to the Policy Committee on all matters pertaining to the technical planning functions of CUUATS and on other related matters referred to them by the CUUATS Policy Committee.
- B. The CUUATS Technical Committee shall provide to MPO staff technical advice concerning special transportation studies.
- C. The CUUATS Technical Committee shall develop the annual Unified Technical Work Program (UTWP) to be reviewed by the CCRPC Board.
- D. The CUUATS Technical Committee shall assign funding and develop a prioritized list of projects for the annual Transportation Improvement Program (TIP), to be reviewed by the CUUATS Policy Committee.
- E. The CUUATS Technical Committee shall perform other duties as assigned by the Policy Committee.

Article VII: CUTEK Formation, Voting, Quorum

The CUUATS Policy and Technical Committees shall form a sub-committee of the CUUATS Technical Committee, known as the Champaign-Urbana Traffic Engineering Committee (CUTEK).

- A. Members of CUTEK shall elect a Chairperson and Vice-Chairperson from its membership, said election to occur in even-numbered years in June or when a vacancy occurs.
- B. A quorum of CUTEK shall consist of a simple majority.

Article VIII: CUTEK Responsibilities

- A. CUTEK shall act as a working subcommittee under the CUUATS Technical Committee.
- B. CUTEK shall coordinate work in the areas of Transportation System Management (TSM) and Traffic Signal Coordination, in accordance with the management systems included in the Transportation Equity Act for the 21st Century (TEA-21).

- C. CUTECH shall serve as a forum for transportation information exchange, to coordinate transportation operations work elements, to inform CUTECH members of CUUATS member agency activities, and to provide engineering assistance related to TEA-21 management systems.

Article IX: Equal Opportunity Assurance

The parties involved in this Agreement hereby certify that as a condition of receiving Federal financial assistance to conduct transportation planning activities, they will ensure:

- A. That the intent of Title VI of the 1964 Civil Rights Act (42 USC 2000d-1) which states "No person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance" is met.
- B. That the CCRPC will compile, maintain, and submit in a timely manner Title VI information required by FTA Circular 4702.1 and in compliance with the US Department of Transportation Title VI regulation 49 CFR Part 21.9.
- C. That the CCRPC will make it known to the public that the person or persons alleging discrimination on the basis of age, race, color, or national origin, as it relates to the provision of transportation services and transit-related benefits, may file a complaint with the Federal Transit Administration and/or the US Department of Transportation.
- D. All meetings shall be open to the public and conducted in accordance with the Illinois Open Meetings Act.

Article X: Amendments, Severability

- A. If any one or more of the provisions of this Agreement is declared unconstitutional or contrary to law, the validity of the remainder of the Agreement shall not be affected thereby.
- B. This Agreement is subject to amendment when a majority of all representatives of the member agencies adopt the amendment.

Article XI: Ratification, Termination

- A. This cooperative Agreement shall become effective upon approval by all signatory parties.

- B. Approval of this Agreement by the State shall be considered its acceptance of the provisions and objectives contained herein and shall constitute an agreement between the jurisdictions heretofore mentioned to cooperate in the continuing, cooperative, and comprehensive transportation planning process for the Champaign-Urbana urbanized area.
- C. A jurisdiction which is eligible and wishes to be part of this Agreement may do so by adoption of a resolution; said resolution agreeing to provisions of this Agreement shall be delivered to the CCRPC. Approval by a majority of member agencies is required.
- D. This Agreement shall remain in force continuously and shall be automatically renewed on each succeeding June 30th following initial ratification.
- E. Any party to this Agreement may withdraw by giving written notice to the CCRPC. Termination from this agreement shall not relieve the withdrawing party from compliance with Federal requirements for cooperative transportation planning and programming.

Mayor, City of Champaign Date

Mayor, City of Urbana Date

Village President, Village of Savoy Date

Chairperson, Champaign County Board Date

Secretary, Board of Trustees, University of Illinois Date

Comptroller, Board of Trustees, University of Illinois Date

Chairperson, Champaign-Urbana Mass Transit District Date

Chairperson, Champaign County Regional Planning Commission Date

Chairperson, CUUATS Policy Committee Date

Secretary, Illinois Department of Transportation Date

**Cooperative Agreement Between the Member Agencies of the
Champaign-Urbana Urbanized Area Transportation Study [CUUATS]**

April 19, 2001

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A COOPERATIVE AGREEMENT
BETWEEN
MEMBER AGENCIES OF
THE CHAMPAIGN-URBANA URBANIZED AREA TRANSPORTATION STUDY

CITY OF CHAMPAIGN
CITY OF URBANA
VILLAGE OF SAVOY
CHAMPAIGN COUNTY
UNIVERSITY OF ILLINOIS
CHAMPAIGN-URBANA MASS TRANSIT DISTRICT
CHAMPAIGN COUNTY REGIONAL PLANNING COMMISSION
ILLINOIS DEPARTMENT OF TRANSPORTATION
IN THE
CHAMPAIGN-URBANA URBANIZED AREA

*1979
Agreement*

This cooperative Agreement (Memorandum of Understanding) entered into by and between the City of Champaign and City of Urbana (herein referred to as "CITIES"), the Village of Savoy (herein referred to as "VILLAGE"), Champaign County (herein referred to as "COUNTY"), the Board of Trustees of the University of Illinois (herein referred to as "U of I"), the Champaign-Urbana Mass Transit District (herein referred to as "MTD"), the Champaign County Regional Planning Commission (herein referred to as "CCRPC"), and the Illinois Department of Transportation (herein referred to as "DEPARTMENT"), is for the purpose of continuing and documenting the framework of a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the Champaign-Urbana urbanized area.

Witnesseth:

WHEREAS, Art. VIIA, Sec. 10, of the Constitution of Illinois and the Inter Governmental Cooperation Act enable the parties hereto to enter into agreements among themselves and provide authority for inter governmental co-operation, and;

WHEREAS, the Federal Aid Highway Act of 1962 requires that a continuing, comprehensive transportation planning process be carried on cooperatively between local governments and the State in urban areas of over 50,000 population; and

WHEREAS, the federal regulations require that each urbanized area, as a condition to receive federal capital and operating assistance, have a continuing, cooperative, comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area, and

WHEREAS, the CCRPC, established and organized as the Regional Planning Commission of the Champaign-Urbana SMSA pursuant to authority granted by the Illinois State Legislature by "An Act to Provide for Regional Planning and for the Creation, Organization and Powers of Regional Planning Commissions" approved June 25, 1929, and as amended, has the power and duty to make comprehensive studies and plans for the Champaign-Urbana SMSA; and

WHEREAS, the U.S. Office of Management and Budget has designated the CCRPC as the Areawide Clearinghouse for carrying out certain functions as established in OMB Circular A-95 (Revised) pursuant to (1) Section 204 of the Demonstration Cities and Metropolitan Development Act of 1966, (2) Title IV of the Intergovernmental Cooperation Act of 1968, (3) Section 102 (2) (c) of the National Environmental Policy Act of 1969; and

WHEREAS, the CCRPC has been designated as the Metropolitan Planning Organization (MPO) by the Governor of the State of Illinois (March 22, 1974); and,

WHEREAS, the undersigned agencies desire to continue the previously formed Champaign-Urbana Urbanized Area Transportation Study (CUUATS) as the transportation planning body for the urbanized area and list its present composition as follows:

CUUATS consists of a Policy Committee, a Technical Committee, and a joint (CUUATS and CCRPC) Citizens' Advisory Transportation Committee.

Agreement

**Cooperative Agreement Between the Member Agencies of the
Champaign-Urbana Urbanized Area Transportation Study [CUUATS]**

April 19, 2001

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The Policy Committee consists of local elected and appointed officials of those agencies that have a primary interest in transportation. Each member will be expected to reflect the official position of his constituent agency. The members will be:

1. County of Champaign - Chairman, County Board, Voting Member
2. City of Champaign - Mayor, Voting Member
3. City of Urbana - Mayor, Voting Member
4. Village of Savoy - President, Voting Member
5. University of Illinois - Vice Chancellor For Administrative Affairs, Voting Member
6. Mass Transit District - Chairman, Voting Member
7. Regional Planning Commission - Chair, Voting Member
8. State of Illinois - District Engineer, Voting Member
9. Technical Advisor(s) - As designed by Policy Committee, Non Voting Member(s)

Policy Committee members may designate a representative to act and vote in their place, provided that such appointed representative shall have the power to represent the official position of his agency.

The Technical Committee consists of technical representatives of each agency represented on the Policy Committee. The Technical Committee shall act as a working committee under the direction of the Policy Committee. The members of the Technical Committee shall be:

1. Champaign County (2 voting members) - County Superintendent, Asst. County Superintendent
2. City of Champaign (2 voting members) - Director of Public Works City Engineer
3. City of Urbana (2 voting members) - Director of Public Works City Engineer
4. Village of Savoy (1 voting member) - Technical Advisor to Savoy Plan Commission
5. University of Illinois (3 voting members) - University Traffic Engineer
Director of Campus Parking
Associate Director of Airport
6. Mass Transit District (1 voting member) - Managing Director of MTD
7. Regional Planning Commission (1 voting member) - Executive Director
8. State of Illinois (2 voting members) - District Planning Engineer
District Urban Planning Engineer
9. Technical Advisors - IDOT Central Bureau of Programming (Non-Voting)
FHWA Division Office
IEPA
IDOT Public Transportation Division
UMTA Division Office
Director of Highway Traffic Safety Center at University of Illinois

Technical Committee members may designate by written proxy, a representative to act and vote in their place.

The Citizens' Advisory Transportation Committee shall consider transportation matters, receive technical data from the Study Staff, and provide citizen comment to CUUATS and CCRPC. The Citizens' Advisory Transportation Committee consists of representatives appointed by the following local agencies:

Champaign City Council	2 Members
Urbana City Council	2 Members
Rantoul Village Board	2 Members
Champaign County Board	2 Members (Rural Interests)
University of Illinois	1 Member
CUUATS Policy Committee	2 Members

*Disbanded
by committee*

**Cooperative Agreement Between the Member Agencies of the
Champaign-Urbana Urbanized Area Transportation Study [CUUATS]**

April 19, 2001

Page 19 of 20

WHEREAS, the CITIES, VILLAGE, COUNTY, U of I, MTD and DEPARTMENT have cooperated, through the CUUATS and CCRPC organizations, in transportation planning for the C-U urbanized area in the past,

NOW, THEREFORE, IT IS AGREED by and between the parties hereto, that:

1. CUUATS shall perform and carry out a continuing, cooperative, and comprehensive areawide transportation planning process for the Champaign-Urbana urbanized area in accordance with requirements of federal law, policy, and procedure with the cooperation and assistance of the DEPARTMENT.
2. CUUATS shall develop and approve such reports and documents as required by the federal or state urban area transportation regulations and guidelines, and recommend same to the CCRPC for endorsement. CUUATS will also make other special studies as listed in the Unified Work Program which will aid the transportation planning in the area.

The CCRPC in considering endorsement of the reports or documents shall take into consideration the integration of the plan or program with all other plans and studies which have been completed for the region. In no instance shall the CCRPC modify the plan or program recommended by CUUATS, but it shall return the plan to CUUATS when it deems specific inconsistencies exist between the plan or program and other plans, programs and studies prepared for the region, accompanied by a written report outlining its findings concerning the specific inconsistencies.

3. CCRPC shall be lead agency for air quality management planning in the Champaign County area, under the provision of Clean Air Act Amendments of 1977, with the condition that for federally funded transportation facilities CUUATS shall have the responsibility for reviewing and approving implementation plans, control strategies, project priorities and enforcement.
4. This document does not restrict any of the member agencies from receiving funds for research or study nor does it obligate any of the member agencies to implementation of the approved plans, pay any funds, or be assessed any contribution based on this agreement; however, in the spirit of co-ordinated planning for the benefit of the community, the agencies are urged to voluntarily donate their time, expertise, and financial support as the need arises.
5. Amendments to this Cooperative Agreement shall become effective upon approval by all signatory parties.
6. This agreement is developed and intended to apply only to the use of federal funds.
7. This Cooperative Agreement shall become effective upon approval by all signatory parties.
8. This Cooperative Agreement shall continue in effect until one party presents written notice to the other parties of its intention to terminate the Agreement.



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES
ADMINISTRATION AND PLANNING DIVISION
M E M O R A N D U M

TO: Bruce K. Walden, Chief Administrative Officer
FROM: Bob Grewe, AICP, Manager, Grants Manager Division
DATE: April 18, 2001
RE: Annual Action Plan FY 2001-2002
A Resolution Approving the City of Urbana and Champaign/Urbana/Champaign
County HOME Consortium FY 2001-2002 Annual Action Plan

Brief Description of the Issue(s)

Included on the agenda of the April 23 meeting of the Committee of the Whole and the May 7 Council Meeting is proposed approval of the FY 2001-2002 Annual Action Plan (AAP). The AAP is a consolidated planning document describing the use of Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) funds received by Urbana and the Champaign/Urbana/Champaign County HOME Consortium.

The AAP must be submitted to Department of Housing and Urban Development (HUD) 45 days prior to July 2001. This results in a May 17, 2001 deadline for submittal to HUD's Chicago Office.

Identification of the Issue(s) and Any Approvals Required

The issue before City Council is whether to approve the Draft AAP for submittal to HUD. City Council authorization is necessary for the City and the Consortium to submit the AAP to HUD.

Background/Facts

In previous years, the process by which the Annual Action Plan is developed is an involved and lengthy process. This year is no exception.

The preparation of a second draft AAP resulted from public input received at the March 26, 2001 CDC meeting on the initial draft AAP. After hearing concerns regarding the contents of the first draft AAP and specifically the lack of funding for the construction of new, affordable homes, the CDC requested that the staff revisit the AAP and document the options by which such activities could be included. Specifically, how a modified affordable housing construction project, submitted by ICFCI could be included in the AAP.

At the April 3, 2001 special meeting of the CDC, the Commission recommended to include ICFCI's project in the AAP and to modify funding for the King Park Community Center from \$103,000 to \$3,000. Commission members noted the lack of forward movement in pursuing the Community Center over a significant period of time. CDC also noted that grants funds make an impact when utilized in a timely manner. Further, the CDC tasked the Grants Management Staff to initiate a planning process to

investigate the feasibility of a community center within the King Park Neighborhood, noting that future CDBG funding and other potential funding sources, could be secured for the project.

To date, the staff has not been provided with any public comments on the current version of the Annual Action Plan. The public comment review period expires May 7, 2001, with a public hearing scheduled for 7:15 PM, prior to the Council meeting.

Any further recommendations made by the CDC or public comments received at the April 24 regular meeting of the CDC will be forwarded to your attention.

Fiscal Impact

Failure to approve the AAP at the Council's May 7 meeting could result in delays with drawing funds from HUD and delays in implementing projects listed in the AAP. Both the County and City of Champaign would also realize any delay in the availability of funds.

Approval of the AAP and subsequent approval from HUD provides the City of Urbana with the following entitlement dollars:

\$553,000 CDBG funds

\$341,919 HOME funds

*requires \$85,480 match

Recommendation

Community Development Services staff recommends City Council approval FY 2001-2002 Annual Action Plan.

Attachments:

- *Schedule for the adoption of the FY 2001-2002 Annual Action Plan and Allocation of the FY 2001-2002 Consolidated Social Service Funds.*
- *A Resolution Approving the City of Urbana and Champaign/Urbana/Champaign County HOME*
- *Consortium FY 2001-2002 Annual Action Plan*

Prepared by:

Bob Grewe, AICP, Manager
Grants Management Division

RESOLUTION NO. _____

A RESOLUTION
APPROVING THE CITY OF URBANA
AND CHAMPAIGN/URBANA/CHAMPAIGN COUNTY HOME CONSORTIUM
FY 2001-2002 ANNUAL ACTION PLAN

WHEREAS, the City of Urbana has been designated an entitlement city under the Federal Housing and Community Development Act of 1974, as amended, and as such is eligible for Community Development Block Grant (hereinafter "CDBG") funds upon proper submittal being made to the United States Department of Housing and Urban Development (hereinafter "HUD"); and

WHEREAS, the City of Urbana has been designated lead entity for the Urbana HOME Consortium in accordance with the Cranston-Gonzales National Affordable Housing Act of 1990, as amended, and as such is eligible to receive HOME Investment Partnerships (hereinafter "HOME") funds on behalf of the City of Urbana, City of Champaign, and Champaign County; and

WHEREAS, on January 5, 1995, HUD published a final rule in the Federal Register requiring a five-year consolidated plan and annual action plans for all HUD community planning and development formula grant programs, consolidating into a single annual submission the planning, application, and reporting aspects of the CDBG, HOME, Emergency Shelter Grants, and Housing Opportunities for Persons with AIDS Programs, and the Comprehensive Housing Affordability Strategy; and

WHEREAS, the Urbana Community Development Commission, assisted by Urbana Community Development Services staff, has prepared the *City of Urbana and*

Champaign/Urbana/Champaign County HOME Consortium FY2001-2002 Annual Action Plan
(hereinafter the "Annual Action Plan"); and

WHEREAS, on January 28, 2001, a notice was published in the *Champaign-Urbana News Gazette* describing the Annual Action Plan; announcing a public review period beginning January 29, 2001, and ending February 27, 2001; and announcing a March 13, 2001, public hearing on the Annual Action Plan; and

WHEREAS, Community Development Services staff held a public hearing on the Annual Action Plan on March 13, 2001, at the Urbana City Building, 400 South Vine Street, Urbana, Illinois; and

WHEREAS, on April 7, 2002 a notice was published in the *Champaign-Urbana News Gazette* describing the Annual Action Plan; announcing a public review period beginning April 7, 2001, and ending May 7, 2001; and announcing a May 7, 2001, public hearing on the Annual Action Plan; and

WHEREAS, at its April 24, 2001 meeting, the Urbana Community Development Commission recommended adoption of the Annual Action Plan by the Urbana City Council.

WHEREAS, Community Development Services staff held a public hearing on the Annual Action Plan on May 7, 2001, at the Urbana City Building, 400 South Vine Street, Urbana, Illinois; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the *City of Urbana and Champaign/Urbana/Champaign County HOME Consortium FY 2001-2002 Annual Action Plan*, as attached hereto and incorporated herein by reference, is hereby approved.

Section 2. That the Mayor is hereby designated as the authorized representative of the City of Urbana to take any action necessary in connection with said Annual Action Plan to implement the CDBG and HOME programs and to provide such additional information as may be required.

Section 3. That upon review and comment by the Urbana Community Development Commission, the Mayor is hereby designated to execute subrecipient and subgrantee agreements for the following programs and activities identified in said Annual Action Plan.

- Public Service Activities under the Consolidated Social Service Funding Program
- Neighborhood Organization Grant Program IV
- House Siding Program (Urban League)
- Rehabilitation of Owner-Occupied Housing (Champaign County Regional Planning Commission and Urban League of Champaign County)

Section 4. That subrecipient and subgrantee agreements for the following programs and activities identified in said Annual Action Plan shall be subject to review and formal approval by the Urbana City Council before execution by the Mayor.

- Construct five (5) new single family homes for low to low-moderate income homebuyers (Illinois Center for Citizen Involvement)
- Acquisition and rehabilitation of two (2) single-family homes in Urbana to be rented to very low-income families (Homestead Corporation)
- Acquisition and rehabilitation of one (1) single-family homes in Champaign to be rented to low-income families (Homestead Corporation)
- Property acquisition for renovation (United Citizens and Neighbors)
- New Construction of Transitional Housing and Educational Facility (Center for Women in Transition)
- Accessibility and visitability site improvements (C-U Independence Apartments)

- Public facility roof repair (Planned Parenthood)
- Acquisition and minor rehabilitation of a single-family home in Urbana to be rented to very low-income families (Homestead Corporation)
- Purchase and rehabilitation of homes to be sold to low-income families (Urbana League of Champaign County Development Corporation)
- Completing HomeBuild3 and Eads at Lincoln Program, coupled with capacity building activities (Illinois Center for Citizen Involvement)

PASSED by the City Council this _____ day of _____, 1999.

AYES:

NAYS:

ABSTAINS:

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____, 1999.

Tod Satterthwaite, Mayor

Schedule for Adoption of FY2001-2002 (July 1, 2001 through June 30, 2002) Annual Action Plan and Allocation of FY2001-2002 Consolidated Social Service Funds

<u>Annual Action Plan</u>	<u>Date</u>	<u>Social Service Fund</u>
CD newsletter produced	11/27/00 – 12/15/00	
CDC establishes schedule for adopting Annual Action Plan	11/28/00	
Notice sent to N-G re: CDBG/HOME funding availability (non social service) Mail notice to social service agencies listing	12/6/00	
N-G notice published re: CDBG/HOME funding availability (non social service)	12/10/00	
Applications for CDBG/HOME funds (non social service) made available	12/11/00	
CD newsletter mailed	12/18/00	
Display advertisement sent to N-G re: AAP meeting schedule	12/26/00	
N-G display advertisement published re: AAP meeting schedule	12/31/00	
Hearings for non-profit agencies held at Civic Center (10 a.m. and 6 p.m.) SNOW DATE (Wed, 1-10-01, 10 a.m. and 6 p.m.)	1/9/01	
Neighborhood Hearing at King School Library	1/11/01 (7 p.m.)	
Neighborhood Hearing at City Building Council Chambers (SNOW DATE in 2 nd Floor Conf)	1/11/01 (7 p.m.)	
Neighborhood Hearing at Anita Purves	1/11/01 (7 p.m.)	
Deadline for CDBG/HOME applications (non social service)	1/12/01 (5 p.m.)	
Draft AAP mailed to CDC	1/19/01	
CDC discussed AAP and places draft plan on file for public review	1/23/01	
Notice sent to N-G re: AAP draft availability and public hearing	1/24/01	
N-G notice published re: AAP draft availability and public hearing	1/28/01	
AAP draft public review period	1/29/01 - 2/27/01	
Public hearing on AAP draft in Council Chambers at City Building (10 a.m. and 6 p.m.)	3/13/01	

<u>Annual Action Plan</u>	<u>Date</u>	<u>Social Service Fund</u>
	3/21/01	Notice sent to N-G re: social service fund availability
	3/25/01	N-G notice published re: social service fund availability
	3/26/01	Social service fund applications available, mailed to social service agencies
Substantial Changes to Draft AAP N-G notice published re: availability and Public Hearing	4/7/01	
	4/16/01	Social service fund applications due (5 p.m.)
	4/17 – 4/20	Staff reviews and copies social service applications
	4/23/01	Staff delivers social service applications to City Council/Township Board
Committee of the Whole reviews Draft AAP	4/23/01	
CDC recommends AAP to City Council	4/24/01	
City Council approves AAP Public Hearing (Revisions AAP)	5/7/01	
Staff finalizes AAP submittal	5/15/01	Joint City Council/Township Board meeting held to hear social service funding proposals
Staff submits AAP to HUD-Chicago	5/16/01	
	week of 5/28/01	Committee of the Whole recommends social service funding allocations
Submit ERR notice to N-G	5/25/01	
Publish FONSI/NOIRROF	5/29/01	
Public Comment Period	5/30-6/13/01	
City Council approves modification of AAP submittal to incorporate social service funding allocations annual budgets to incorporate	6/4/01	City Council/Township Board approves annual budgets incorporating social service funding allocations
Submit RROF/Certification to HUD	6/14/01	
Arrive at HUD	6/15/01	
HUD Comment Period	6/16-30/01	
Same as 6/4 (if needed)	6/18/01	Same as 6/4 (if needed)
Staff sends modification of AAP to HUD-Chicago	6/19/01	
FY2001-2002 begins	7/1/01	FY2001-2002 begins
HUD Release of Funds	7/2/01	

**City of Urbana
and
Urbana HOME Consortium**

**Annual Action Plan
FY 2001-2002**

Prepared by:
City of Urbana
Community Development Services
Grants Management Division
400 South Vine Street
Urbana, IL 61801
217.384.2441

Introduction

The City of Urbana and the Champaign/Urbana/Champaign County HOME Consortium invite comments regarding revisions to their draft Annual Action Plan for the year beginning July 1, 2001.

Proposed FY 2001-2002 Annual Action Plan

The revised Annual Action Plan contains proposed budgets for the City of Urbana Community Development Block Grant (CDBG) Program and the Champaign/Urbana/Champaign County HOME Consortium for the year beginning July 1, 2001, and ending June 30, 2002 (i.e., FY 2001-2002). The proposed Annual Action Plan will remain on file for public review and comment during the period beginning April 7, 2001 and ending May 6, 2001.

On May 7, 2001, the City of Urbana will hold a public hearing to obtain comments regarding the revisions to the draft Annual Action Plan. The hearing will be held at 7:15 p.m. in the Council Chambers of the Urbana City Complex, 400 South Vine Street. Any comments received during the public review period will be forwarded to the Urbana Community Development Commission for review at its April 24, 2001 meeting. At that meeting the Commission is scheduled to recommend the revised proposed Annual Action Plan to the Urbana City Council. The Urbana City Council is scheduled to review the plan on April 23, and May 7, 2001.

The revisions proposed include recapture of funding previously allocated under the CDBG Program for a King Park Neighborhood Center. These funds will be reallocated for new construction of a facility for the Center for Women in Transition, a rehabilitation project by United Citizens and Neighbors, and property acquisition to facilitate new construction by a non-profit housing developer (Illinois Center for Citizen Involvement). HOME monies previously apportioned to the above-mentioned projects will be reallocated to Illinois Center for Citizen Involvement for new construction of single family residences to be made available to low- to moderate-income homebuyers (HomeBuild IV). In addition, CDBG funds will be allocated to update the current analysis of impediments to fair housing choice that was developed in 1991.

To assist citizens with review and comment on the proposed revisions to the FY 2001-2002 Annual Action Plan, the following materials are included in this notebook.

- Community Development Block Grant Program (CDBG) Fact Sheet
- HOME Program Fact Sheet
- Applications received from non-profit agencies for use of Fiscal Year 2001-2002 Urbana Community Development Block Grant funds and HOME Consortium funds, including applications for the (Urbana) Neighborhood Organization Grant Program.

A copy of the Consolidated Plan for Program Years 2000-2004 is available for review upon request.

For more information regarding use of CDBG or HOME funds by the City of Urbana, contact Bob Grewe, City of Urbana Grants Management Division, at 384-2447.

Application for Federal Assistance

OMB Approval No. 0348-0043

1. Type of Submission Application <input checked="" type="checkbox"/> Construction <input type="checkbox"/> Non-Construction Pre-application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	2. Date Submitted (mm/dd/yyyy) 05/17/01	Applicant Identifier 37-6000524
	3. Date Received by State (mm/dd/yyyy)	State Application Identifier 37-6000524
	4. Date Received by Federal Agency (mm/dd/yyyy)	Federal Identifier 37-6000524

5. Applicant Information Legal Name CITY OF URBANA Address (give city, county, State, and zip code) 400 SOUTH VINE STREET URBANA, IL 61801	Organizational Unit GRANTS MANAGEMENT DIVISION Name and telephone number of the person to be contacted on matters involving this application (give area code) Bob Grewe 217-384-2447
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6. Employer Identification Number (EIN) (xx-yyyzzzz) 37 — 600524	7. Type of Applicant (enter appropriate letter in box) P A. State B. County C. Municipal D. Township E. Interstate F. Inter-municipal G. Special District H. Independent School Dist. I. State Controlled Institution of Higher Learning J. Private University K. Indian Tribe L. Individual M. Profit Organization N Nonprofit O Public Housing Agency P. Other (Specify) Consortium
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8. Type of Application: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es): <input type="checkbox"/> <input type="checkbox"/> A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration Other (specify)	9. Name of Federal Agency U. S. Department of Housing and Urban Development
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10. Catalog of Federal Domestic Assistance Number (xx-yyy) 14 — 239 Title: HOME Investment Partnerships Program	11. Descriptive Title of Applicant's Project A consortium formed by the Cities of Urbana and Champaign and the County of Champaign to provide affordable housing opportunities particularly for persons of low and moderate income.
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12. Areas Affected by Project (cities, counties, States, etc.) Cities of Urbana and Champaign, and unincorporated Champaign County	13. Proposed Project Start Date (mm/dd/yyyy) 07/01/01 Ending Date (mm/dd/yyyy) 06/30/02	14. Congressional Districts of a. Applicant 15th b. Project 15th
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15. Estimated Funding	16. Is Application Subject to Review by State Executive Order 12372 Process? a. Yes This pre-application/application was made available to the State Executive Order 12372 Process for review on: Date (mm/dd/yyyy) _____ b. No <input checked="" type="checkbox"/> Program is not covered by E.O. 12372 or <input type="checkbox"/> Program has not been selected by State for review.
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17. Is the Applicant Delinquent on Any Federal Debt? <input type="checkbox"/> Yes If "Yes," attach an explanation <input checked="" type="checkbox"/> No
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18. To the best of my knowledge and belief, all data in this application/pre-application are true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

a. Typed Name of Authorized Representative Tod Satterthwaite	b. Title Mayor, City of Urbana	c. Telephone Number (Include Area Code) 217-384-2456
d. Signature of Authorized Representative	e. Date Signed (mm/dd/yyyy)	

Federal Assistance Funding Matrix

The applicant must provide the funding matrix shown below, listing each program for which Federal funding is being requested, and complete the certifications.

Program*	Applicant Share	Federal Share	State Share	Local	Other	Program Income	Total
CDBG		922,427				10,000	932,427
HOME		1,036,000		248,647	80,000		1,364,647
Grand Totals		1,958,427		248,647	80,000	10,000	2,297,074

* For FHIPs, show both initiative and component

Instructions for the HUD-424-M

Public reporting burden for this collection of information is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

This form is to be used by applicants requesting funding from the Department of Housing and Urban Development for application submissions for Federal assistance.

Enter the following information:

Program: The HUD funding program you are applying under.

Applicant Share: Enter the amount of funds or cash equivalent of in-kind contributions you are contributing to your project or program of activities.

Federal Share: Enter the amount of HUD funds you are requesting with your application.

State Share: Enter the amount of funds or cash equivalent of in-kind services the State is contributing to your project or program of activities.

Local Share: Enter the amount of funds or cash equivalent of in-kind services your local government is contributing to your project or program of activities.

Other: Enter the amount of other sources of private, non-profit, or other funds or cash equivalent of in-kind services being contributed to your project or program of activities.

Program Income: Enter the amount of program income you expect to generate and contribute to this program over the life of your award.

Total: Please total all columns and fill in the amounts.

EXECUTIVE SUMMARY

The FY 2001-2002 Urbana HOME Consortium and the City of Urbana Annual Action Plan identifies housing and community development activities to be implemented during the second year of the five-year Consolidated Plan period. The Annual Action Plan identifies activities to be undertaken by the City of Urbana with Community Development Block Grant (CDBG) funds during the year beginning July 1, 2001, as well as activities to be undertaken by the City of Urbana, City of Champaign, and Champaign County with HOME Investment Partnerships (HOME) funds during the same year.

The Annual Action Plan has been prepared by the City of Urbana in its dual capacity as CDBG recipient and lead entity of the Urbana HOME Consortium (a.k.a. Champaign/Urbana/Champaign County HOME Consortium). The Urbana City Council approved the Annual Action Plan on May 7, 2001. Prior to approving the Annual Action Plan, the City of Urbana obtained concurrence from the City of Champaign and Champaign County on use of HOME funds by those two Consortium members.

Activities in the Annual Action Plan address strategies identified in the five-year Consolidated Plan. Through its CDBG program the City of Urbana proposes to conserve housing through rehabilitation efforts provided by the following activities:

- Contribute towards street reconstruction in Census Tract 54 to create a safer environment.
- Acquire and clear properties for use in future housing construction program.
- Support capacity building activities for neighborhood organizations.
- Engage a planning process to update the Analysis of Impediments to fair housing choice.
- Contribute toward the construction of a transitional housing facility for women.
- Provide improvements necessary to remove barriers to accessibility to persons with disabilities and alleviate hazardous conditions that pose a threat to health and safety.
- Provide funds for home maintenance repair for elderly and very-low income households.
- Contribute toward the replacement of streetlights in Census Tract 55 to create a safer environment.
- Contribute toward roof repairs to an existing facility offering public services.
- Support public service programs and other activities targeted toward very low-income Urbana residents.
- Sponsor special neighborhood cleanup activities.

Through the HOME program, the Urbana HOME Consortium members developed the following projects:

- Assist new construction of five (5) single-family homes in Urbana and provide first-time homebuyer assistance.
- Contribute to the capacity building activities of a Community Development Housing Organization (CHDO).
- Contribute toward a program that assists low-income families purchase home through lease purchase arrangements.
- Contribute towards the acquisition and renovation of single-family units to be rented to low-income households.
- Rehabilitate both owner-occupied and rental housing in Champaign, Urbana and in the unincorporated areas of Champaign County.
- Assist with funding down payment assistance or other subsidies to make new homes affordable within the new Taylor Thomas Subdivision.
- Contribute toward providing below market rate loans to low-moderate income homebuyers.
- Continue to offer tenant-based rental assistance for low-income households.

It is important to note that the Village of Rantoul has opted not to continue their membership in the Urbana HOME Consortium and as such will no longer be eligible to utilize the Consortium's HOME funds.

The Annual Action Plan has been developed by the City of Urbana in accordance with its Citizen Participation Plan. The city's Community Development Commission sponsored numerous public hearings to obtain input prior to and during plan preparation.

Two meetings, morning and evening, were held for social service agencies on January 9, 2001 and three neighborhood meetings were held on January 11, 2001 at various locations in Urbana. At its January 23rd meeting, the Community Development Commission placed a draft version of the Annual Action Plan on file for public review. The official public review period began on January 29, following publication, and ended February 27, 2001. After the public review period, the Commission sponsored a public hearing of the draft plan, on March 13. In addition to these meetings, the City of Champaign sponsored public hearings on its Annual Action Plan, including its proposed use of HOME Consortium funds.

At the March 27 meeting of Community Development Commission, certain input was provided on a modified, affordable housing project. The Commission tasked the staff to quantify alternatives by which the Annual Action Plan could be amended to include this new housing program. At a special meeting of the Community Development Commission held April 3, the Community Development Commission recommended that the current draft Annual Action Plan be amended to include the new affordable housing project.

This action necessitated another 30-day public comment period. This public review period began April 7, following publication, and ended May 7, 2001. After the public review period, the Commission sponsored a public hearing on the draft plan on May 7.

The Urbana City Council discussed the Annual Action Plan on April 23 before approving the plan on May 7. Prior to approval of the plan by the Urbana City Council, the Champaign City Council and Champaign County Board approved their respective portions of the HOME Consortium budget as well as use of HOME funds.

NARRATIVE

The Urbana HOME Consortium and the City of Urbana Annual Action Plan for FY 2001-2002 identifies activities to be implemented by the City of Urbana and members of the Urbana HOME Consortium during the period beginning July 1, 2001, and ending June 30, 2002. The Annual Action Plan budgets the use of two federal housing entitlement funds: Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME). The CDBG portion of the Annual Action Plan identifies uses of CDBG entitlement funds by the City of Urbana. The HOME portion of the plan identifies uses of HOME funds by members of the Urbana HOME Consortium (a.k.a. the Champaign/Urbana/Champaign County HOME Consortium).

The Annual Action Plan for FY 2001-2002 has been developed to further five-year strategies identified in the *Urbana HOME Consortium and City of Urbana Consolidated Plan for Program Years 2000-2004*. The Annual Action Plan identifies activities to be undertaken during the second year of the Consolidated Plan five-year planning period.

The following information is provided in response to Section 91.220 of the Consolidated Plan regulations (published January 5, 1995).

a) Form Application

See Standard Form SF-424 and HUD-424-M.

b) Resources

The Annual Action Plan describes activities to be undertaken by the City of Urbana with CDBG funds and by Urbana HOME Consortium members with HOME funds.

The City of Urbana expects to receive \$553,000 in FY 2001 CDBG entitlement funds. These funds will be combined with \$103,000 in recaptured funds and \$228,493 in funds carried over from FY 2000-2001 to create a total CDBG program budget of \$932,427.

Leveraging is one of three primary objectives used by the city to determine how CDBG funds are to be used in Urbana (the other two objectives are impact on community and collaboration with other agencies). Numerous CDBG-funded activities involve leveraging of other public and private funds.

- CDBG funds for improvement activities within Census Tract 55 will be combined with City of Urbana general funds.
- Subrecipients will combine CDBG funds for public services activities with non-CDBG monies pledged.
- CDBG funds allocated for construction of the Center for Women in Transition will be combined with private donations.
- CDBG funds allocated for the installation of power operator main entry door at C-U Independence Apartments will be combined with DSC funds.

The Urbana HOME Consortium expects to receive \$1,036,000 in FY 2001 HOME funds. As with the CDBG program, many HOME-assisted activities involve leveraging non-HOME funds.

- HOME funds allocated to the Illinois Center for Citizen Involvement for a HomeBuild Program will leverage funds from the Illinois Housing Development Authority, Federal Home Loan Bank of Chicago, and private lenders.

The HOME Program match requirement will be satisfied primarily through allocation of local government funds by the City of Urbana, the City of Champaign, and Champaign County. Community housing development organizations will use non-Federal funds such as Illinois Affordable Housing Trust funds and funds from the Federal Home Loan Bank of Chicago to meet HOME match requirements.

c) Activities to be Undertaken
See Listing of Proposed Projects

d) Geographic Distribution
Since 1985 the City of Urbana has targeted its Community Development Block Grant funds to improve conditions in its Community Development Target Area, which consists of Census Tracts 53, 54, and 55 in north and east central Urbana. The Community Development Target Area is identified on the enclosed map.

Urbana HOME Consortium funds are divided geographically by an intergovernmental agreement of the City of Urbana, City of Champaign, and Champaign County. Within each jurisdiction HOME funds are generally used to support affordable housing activities jurisdiction-wide without further geographic targeting.

e) Homeless and Other Special Needs Activities
Numerous activities proposed in the Annual Action Plan are designed to address needs of homeless persons with special needs.

- The City of Urbana CDBG budget includes \$44,900 to support the city's Transitional Housing Program for homeless families with children. This program has been operating for eleven years.
- The City of Urbana budget includes an additional \$25,000 for two years for construction of a transitional housing and educational facility, a residential property for use as emergency shelter and transitional housing for homeless women.

f) Other Actions

During the next year, Urbana HOME Consortium members will continue to work closely with the three community housing development organizations (CHDO) to improve their capacity to deliver affordable housing. Development of private non-profit housing development capacity is identified in the Consolidated Plan as a primary community goal. To this end, Consortium members have assisted a local organization obtain CHDO designation in 2001 and will continue to work with other area organizations to further develop their potential as CHDOs.

Currently, officially designated CHDOs are the Illinois Center for Citizen Involvement, Homestead Corporation and the Urban League of Champaign County Development Corporation. HOME Consortium members will continue to support affordable housing efforts on the part of these three organizations and encourage applications for CHDO designation by other organizations.

g) Program Specific Requirements

Proposed CDBG- and HOME-funded activities are described in the Listing of Proposed Projects and in the accompanying narrative.

Attachment: map of the City of Urbana Community Development Target Area

**CITY OF URBANA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
FY 2001 - 2002**

FEDERAL CITATION FOR AUTHORIZATION/*ENVIRONMENTAL REVIEW STATUS*
(NG=New Grant/OCO=Obligated Carryover/UCO=Unobligated Carryover/PI=Program
Income/RF=Recaptured Funds)

Resources-Federal:

2001-2002 Grant	\$553,000
Unobligated Carryover from FY 2000-2001	37,934
Obligated Carryover from FY 2000-2001	228,493
Recaptured Funds from FY 2000-2001	103,000

Resources-Other:

Program Income (Loan Repayments)	10,000
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TOTAL REVENUES **\$932,427**

ACTIVITIES TO BE UNDERTAKEN:

ADMINISTRATIVE

General Administration Activities

Specific Objective Q-2 [24CFR570.206(a)] *EXEMPT*

Personnel - Administrative	61,824	(26,223 NG/25,601 UCO)/ 10,000 PI)
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Division Manager @ 50%
Grants Coordinator II @ 55%
Secretary @ 10%
IMRF/FICA @ 11.44%
Insurance

Other Administrative Expenses	24,511	(24,511 NG)
Books & Periodicals	1,000	
Office Supplies	1,500	
Photo Supplies	300	
Printing	3,000	
Dues & Subscriptions	1,500	
Travel & Conference	5,111	
Postage	1,500	
Recording Fees	100	
Audits	500	
Program Overhead	10,000	

Public Information	4,000	(4,000 NG) [24CFR570.206(b)]
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EXEMPT

Planning/Management/Capacity Building Activities

Neighborhood Organization Grant Program IV (FY98/99 ENC)

Funds will be encumbered to affect any outstanding administrative expenses associated with capacity-building activities related to sports activities for youth by First String, Inc. \$668 (668 OCO)
0025/1998/314 \$1,362.39 Underway

Neighborhood Organization Grant Program V (FY99/00 ENC)

Funds will be encumbered to affect any outstanding administrative expenses associated with capacity-building activities related to acquisition and rehabilitation of property for sale to a low-income homebuyer by United Citizens and Neighbors (NOG V) \$2,204 (2,204 OCO) 0028/1999/641
United Citizens & Neighbors \$1,608.61 Underway

Neighborhood Organization Grant Program VI (FY01/02) Funds

will be contributed towards the capacity-building activities of two neighborhood organizations, North Broadway Neighbors and United Citizens and Neighbors (UCAN). \$3,500 (3,500 NG) *Specific Objective Q-1* [24 CFR 570.201(p)]
EXEMPT

Fair Housing Initiative Funds will be allocated to update the current analysis of impediments to fair housing choice that was developed in 1991. Funds may also be used to promote community awareness and training focused on eliminating barriers to affordable housing. \$3,000 (3,000 UCO)
Specific Objective G-1, G-2, and G-3 [24 CFR 570.205 (4)(vii) *EXEMPT*

Unprogrammed Funds \$9,896 (52 NG/4,844 UCO/5,000 RF)

TOTAL ADMINISTRATIVE EXPENSE

\$109,603

AFFORDABLE HOUSING PROGRAM

Program Delivery

Specific Objective Q-3 [24CFR570.202(b)(9)] *EXEMPT*

Personnel - Administrative \$70,473 (65,984 NG/4,489 UCO)

Division Manager @ 25%

Grants Coordinator II @ 26%

Housing Rehab. Coordinator @ 50%

Secretary @ 55%

IMRF/FICA @ 11.44%

Insurance

Case Preparation \$7,000 (7,000 NG)
[24CFR570.202(b)(9)]
EXEMPT

Real Estate Consultations \$10,000 (10,000 NG)
[24CFR570.201(k)]
EXEMPT

Acquisition of Real Property, Disposition, Relocation, and Clearance & Demolition

Property Acquisition for Renovation: United Citizens and Neighbors (ENC 97/98) Funds will be encumbered for UCAN to purchase and rehabilitate a deteriorating structure in Census Tract 53. The renovated house will then be sold to a low- to moderate-income family. Funds resulting from the sale of the property will either be used to purchase another deteriorating property for rehabilitation and sale or will be returned to the City for use in other CDBG-eligible activities. HOME Program funds will also be used. \$5,000 (\$5,000 OCO)

0002/1997/156 \$25,000 Underway

Property Acquisition for Renovation: United Citizens and Neighbors CDBG monies will be committed to UCAN for the purchase and rehabilitation of another deteriorating structure in the area of Crystal Lake Park neighborhood (Census Tract 53). The renovated house will be sold to a low- to moderate-income family. Funds resulting from the sale of the property will either be used to purchase another property for rehabilitation and sale, or will be returned to the City for use in other CDBG-eligible activities. Funds received by UCAN from the sale of property associated with a previous project will also be contributed. \$30,000 (10,000 NG/20,000 RF) *Specific Objective C-4*
[24 CFR 570.202(b)(1)] *FIRST-TIER ASSESSMENT*

Property Acquisition in Support of New Construction and Relocation/Clearance/Disposition Activities (FY99/00 ENC) Funds will be encumbered to purchase lots primarily in Census Tracts 53, 54, and 55, and donated for new housing construction to a non-profit housing developer. If necessary lots will be cleared of substandard structures or debris. Any necessary relocation activities will be governed by the Federal Uniform Relocation Act. Properties may also be acquired and cleared for blight abatement purposes only. \$70,318 (70,318 OCO) [24 CFR Part 570.201(a)(b)(d)&(i)]
0009/1999/692 1304 N Berkley property taxes \$206.20 Underway
0014/1999/640 1308 W Beslin \$ 0.00 Underway
0014/1999/685 1306 W Dublin \$ 0.00 Underway

Property Acquisition in Support of New Construction and Relocation/Clearance/Disposition Activities (FY01/02) Funds will be allocated to purchase lots primarily in Census Tracts 53, 54, and 55, and donated for new housing construction to a non-profit housing developer. If necessary lots will be cleared of substandard structures or debris. Any necessary relocation activities will be governed by the Federal Uniform Relocation Act. Properties may also be acquired and cleared for blight abatement purposes only. \$50,000 (50,000 RF) *Specific Objective C-1* [24 CFR Part 570.201(a)(b)(d)&(i)] *ENVIRONMENTAL ASSESSMENT*

New Housing Construction

New Construction of Transitional Housing and Educational Facility for Center for Women in Transition A total of \$100,000 in CDBG funds will be contributed over a period of two years towards the new construction of a facility to be located at 504 East Church Street, Champaign, Illinois. Such facility will accommodate an educational/meeting area to be located on the first floor and a transitional housing program on the second floor to serve 2-4 homeless families. Other funds contributed to this project include a \$100,000 grant from United Parcel Service, and a contribution from the City of Champaign. \$50,000 (25,000 NG/25,000 RF) *Specific Objective A-7* [24CFR Part 570.201(m)] *ENVIRONMENTAL ASSESSMENT*

Housing Rehabilitation Activities

Multi-Family Residential Units:

Accessibility and Visitability Site Improvement to C-U Independence Apartments CDBG funds will be committed to Developmental Services Center to purchase all necessary materials and labor to complete modifications and installation of a power operator to the main entry door of the facility located at 610 East Kerr Avenue, Urbana. This site improvement will increase accessibility and visitability to residents and their guests as they enter and exit the building. \$4,505 (4,505 NG) *Specific Objective B-3* [24 CFR 570.202(a)(1) and (b)(11)] *CATEGORICALLY EXCLUDED*

Single-Family Residential Units:

Improvements to City of Urbana Transitional Housing Units Funds will be committed for the renovation of three properties owned by the City and used in its transitional housing program for homeless families with children. Code-related repairs will be addressed first and any remaining funds may be used to upgrade unit appearances. \$10,000 (10,000 NG) *Specific Objective A-3* [24 CFR 570.202(a)(2)&(b)(1)] *CATEGORICALLY EXCLUDED*

Emergency Grant and Access Grant Programs (FY00/01 ENC)
Funds will be encumbered to affect payment of any outstanding expenses related to program activities from the previous fiscal year. \$20,000 (20,000 oco)

Emergency Grant and Access Grant Programs Funds will be contributed for two programs providing repairs necessary to alleviate hazardous conditions which pose a threat to the health and safety of a homeowner and general improvements necessary to remove barriers to accessibility by persons with disabilities. Very low-income homeowners are eligible for the Emergency Grant Program. The Accessibility Grant Program is available for homeowners or renters who earn less than 80% of Median Family Income (low-income). Both programs are available city-wide. All work activities will be accomplished through contract arrangements. \$100,000 (100,000 NG) *Specific Objectives B-1 & C-4* [24CFR570.202(a)(1)] [24CFR570.202(b)(10) & (11)] *CATEGORICALLY EXCLUDED CONVERTED TO EXEMPT*

Urbana Senior Repair Service (FY00/01 ENC) Funds will be encumbered to affect payment of any outstanding expenses related to program activities from the previous fiscal year.
\$1,000 (1,000 oco)

Urbana Senior Repair Service (FY01/02) Funds will be contributed to a home maintenance repair program for very low-income homeowners 62 years old or older and for very low-income homeowners with disabilities (any age). To be eligible for this program a family must earn less than 50% of the Median Family Income as established annually by HUD. This program is available city-wide. \$15,000 (15,000 NG) *Specific Objectives L-1 & L-3* [24CFR570.202(a)(1) & (b)(10)] *CATEGORICALLY EXCLUDED CONVERTED TO EXEMPT*

(Urban League of Champaign County) House Siding Program (FY01/02) The City will contract with Urban League to facilitate painting and/or siding of exterior trim, gutters and downspouts at houses owned and occupied by very low-income families or individuals residing within the corporate limits of Urbana. \$6,000 (6,000 NG) *Specific Objective C-4* [24CFR570.202(a)(1)] *CATEGORICALLY EXCLUDED CONVERTED TO EXEMPT*

PUBLIC FACILITIES AND IMPROVEMENTS

Census Tract 55 Street Lighting (FY98/99 ENC) Funds will be encumbered to facilitate final payout for the new street lighting system in Census Tract 55. \$5,000 (5,000 OCO)

Strategy D9 (Consolidated Plan PY 1995-1999)

0019/1999/620 CT 55 Curb/Gutter/Paving \$5,000 Underway

King Park Neighborhood Center Funds will be allocated towards development of a neighborhood community center to be located in Census Tract 53. Efforts will be concentrated towards construction of a timeframe for execution of this project, identifying the stakeholders, and developing partnerships to secure additional funding. It is possible that additional monies will be allocated to this activity in future fiscal years to replace the recaptured funding. \$3,000 (3,000 RF) *Specific Objective J-1* [24CFR570.201(c)] *EXEMPT*

Street Reconstruction This is the second of three years in which funds will be set aside as a contribution towards resurfacing and installation of curbs and gutters on Oakland Avenue from Broadway Avenue to Division Avenue, and on Division Avenue from Oakland Avenue to Thompson Street. Reconstruction activities are scheduled for summer, 2002.

\$127,033 (65,480 NG/61,553 OCO) *Specific Objective K-1*

[24CFR570.201(c)] *FIRST-TIER ENVIRONMENTAL ASSESSMENT*

0011/2000/717 Street Reconstruction \$61,553 Funds Budgeted

Series Streetlight Replacement Area 3B/Street Improvements

A total of \$150,000 in CDBG funds will be contributed towards replacement of streetlights in Census Tract 55 and/or improvements to Green & Illinois Streets. Funds will be set aside in annual increments for three years to accomplish this commitment. Activities are scheduled for Construction Year 2002-2003. \$100,000 (50,000 NG/50,000 OCO)

Specific Objective K-2 and K-3 [24CFR570.201(c)] *FIRST-TIER ENVIRONMENTAL ASSESSMENT*

0012/2000/718 Series Street Lighting Replacement \$50,000 Funds Budgeted

Planned Parenthood Roof Repair Funds may be contributed towards repairing the storm damage to the roof on the facility located at 302 East Stoughton in Champaign. \$7,795 (7,795 NG) *Specific Objective B-6* [24 CFR 570.201(c)] *CATEGORICALLY EXCLUDED*

PUBLIC SERVICES

Transitional Housing for Homeless Families With Children (FY00/01 ENC) Funds will be contributed to the City of Urbana's transitional housing program. Five dwellings are available for homeless families with children. \$2,000 (2,000 oco)

0013/2000/719 Transitional Housing \$44,900 Funds Budgeted

Transitional Housing for Homeless Families With Children Funds will be contributed to the City of Urbana's transitional housing program. Five dwellings are available for homeless families with children. Rent receipts will be another source of revenue. \$44,900 (44,900 NG) *Specific Objective A-1* [24CFR570.201(e)] *EXEMPT*

Public Service Activities under Consolidated Social Service Funding Program (FY00/01 ENC) Funds will be encumbered from the previous fiscal year for any outstanding expenses related to public service activities. \$10,000 (10,000 oco)

Public Service Activities under Consolidated Social Service Funding Program The balance of available funding @ 15% of current entitlement will be allocated for program activities yet to be determined which would benefit low-income residents of the CD Target Area. The Community Development Commission has designated the priorities to be considered by the Urbana City Council for public service funding under the CDBG Program as youth services, rental assistance, and job-training activities that would further apprenticeship opportunities with local contractors for youth and adults. \$39,550 (39,550 NG) *Specific Objectives I-1, O-1 & O-2* [24CFR570.201(e)] *EXEMPT*

INTERIM ASSISTANCE

Neighborhood Clean-Up One-day neighborhood clean-up activities will be held in Fall, 2001, and Spring, 2002, in the Community Development Target Area. Activities will include appliance, metal, tire, and landscape materials recycling. The program will be co-sponsored by the UCAP Committee. \$26,500 (26,500 NG) *Specific Objectives J-1 & L-2* [24CFR570.201(f)(1)(ii)] *EXEMPT*

Property Maintenance (FY00/01 ENC) Funds will be encumbered from the previous fiscal year to affect payment of any outstanding expenses related to this activity. \$750 (750 oco) *Specific Objective C-1*

Property Maintenance City-owned properties acquired through the City's federal funding sources will be properly maintained as long as they are the responsibility of the City. \$7,000 (7,000 NG) *Specific Objective C-1*
[24CFR570.201(f)(1)(ii)] EXEMPT

TOTAL EXPENDITURES:

\$932,427

Urbana HOME Consortium
HOME Investment Partnership Program
Fiscal Year 2001 - 2002

Resources-Federal

2001-2002 Grant:	\$1,036,000
FY 99/00 HOME Reallocation	80,000
TOTAL	\$1,116,000

Resources-Other

Local Match:	\$248,647
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TOTAL REVENUES **\$1,364,647**

ACTIVITIES TO BE UNDERTAKEN:

ADMINISTRATIVE

General Administration Activities [24 CFR 92.206(d)] *EXEMPT*

Personnel:	\$55,870
Manager@25%	
GCII@80%	
Secretary@5%	
IMRF	
FICA	
Insurance	
Other Administrative Expenses	\$13,744
Conference/Training	4,644
Audit	950
Printing/Publication	1,000
Postage	100
Office Supplies	1,000
Dues & subscriptions	500
Program overhead	5,550

TOTAL ADMINISTRATIVE EXPENSE **\$69,614**

Community Housing Development Organizations (CHDOs)
Homestead Corporation Rental Housing Development Funds
will be allocated to Homestead Corporation for the acquisition and rehabilitation of a single-family home in the City of Champaign for rent to a low-income family. \$18,750 (15,000 HOME; 3,750 Match) *Specific Objective C-7*
[24 CFR 92.205(a)(1)]

Urban League Lease Purchase Program Funds will be provided to the Urban League of Champaign County Development Corporation to assist with the purchase and minor rehabilitation of single-family homes in the Cities of Champaign and Urbana. During the leasing period, a low-income family will undergo homebuyer counseling. Upon successful completion, the home will be sold to the low-income family. \$175,500 (\$140,400 HOME; \$35,100 Match) *Specific Objective C-5* [24 CFR 92.206(c)] **CATEGORICALLY EXCLUDED CONVERTED TO EXEMPT**

Total CHDO Project Expenses:	\$155,400	HOME
	\$ 38,850	Match
	\$194,250	Total

Illinois Center for Citizen Involvement Funds will be allocated to ICfCI for operating expenses associated with continuing towards the completion of the HomeBuild3 Program and the Eads at Lincoln Program, both of which are previously HOME funded projects. \$51,800 (\$51,800 HOME; \$0 Match) *Specific Objective C-2* [24 CFR 92.208(a)] *Exempt*

CHDO Operating Expenses:	\$51,800	HOME
	\$ 0	Match
	\$51,800	Total

City of Champaign

Urban League Lease Purchase Program Funds will be provided to the Urban League of Champaign County Development Corporation to assist with the purchase and minor rehabilitation of single-family homes in the City of Champaign. During the leasing period, a low-income family will undergo homebuyer counseling. Upon successful completion, the home will be sold to the low-income family. \$44,500 (\$35,600 HOME; \$8,900 Match) *Specific Objective C-5* [24 CFR 92.206(c)] **CATEGORICALLY EXCLUDED CONVERTED TO EXEMPT**

Full Home Rehab Program HOME funds will be used along with private loan funds to assist low and moderate income homeowners make home repairs. Grants and low-interest loans in the amount of \$25,000-\$30,000 per household are intended to address code deficiencies, major renovation needs, and lead-based paint issues. \$375,440 (\$300,352 HOME; \$75,088 Local Match) *Specific Objective C-4* [24 CFR 92.206(a)(2)] **CATEGORICALLY EXCLUDED**

Taylor Thomas Development The City of Champaign will use funds to develop the Taylor Thomas Subdivision, which will contain 10-14 newly constructed, single-family homes. The funds will be used as down payments or other subsidies to make the new homes affordable to low- and moderate-income homebuyers. \$65,000 (\$52,000 HOME; \$13,000 Match) *Specific Objective C-5 [24 CFR 92.206c]* **CATEGORICALLY EXCLUDED**

IHDA Down payment Assistance The City of Champaign will participate in the Illinois Housing Development Authority's low-interest loan program. The program will provide below-market rate home loans to low- and moderate-income homebuyers through local IHDA-approved lenders. In addition to the low-interest loans, the City of Champaign will use HOME funds to provide downpayment assistance to qualified buyers. \$37,000 (\$29,600 HOME; \$7,400 Match) *Specific Objective C-5 [24 CFR 92.206(c)]* **CATEGORICALLY EXCLUDED**

Total City of Champaign Expenses:	\$417,552	HOME
	<u>\$104,388</u>	Match
	\$521,940	Total

Village of Rantoul

The Village of Rantoul participated in the Urbana HOME Consortium during FY2000-2001. The Village of Rantoul has opted not to continue their membership in the consortium and therefore will no longer be eligible to use the Consortium's HOME funds.

Champaign County

Housing Rehabilitation Champaign County will use its share of HOME funds to provide rehabilitation assistance to both investor-owned properties as well as single-family owner-occupied projects. It is anticipated the primary program focus will be on single-family owner-occupied rehabilitation. \$86,144 (66,215 HOME; 19,929 Match) *Specific Objective C-4 [24 CFR 92.206(a)(2)]* **PREVIOUSLY ASSESSED**

LOCAL GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -

- (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

- 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- 3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official	Date
Mayor, City of Urbana	
Title	

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2 001, _____, _____ (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official

Date

Mayor, City of Urbana

Title

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

Mayor, City of Urbana
Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

Date

Mayor, City of Urbana

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. For grantees other than individuals, Alternate I applies. (This is the information to which jurisdictions certify).
4. For grantees who are individuals, Alternate II applies. (Not applicable jurisdictions.)
5. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).
8. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

400 South Vine Street, Urbana, Champaign County, Illinois 61801

Check if there are workplaces on file that are not identified here; The certification with regard to the drug-free workplace required by 24 CFR part 24, subpart F.

9. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C.812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Funding Sources

Entitlement Grant (includes reallocated funds)

CDBG	\$553,000
ESG	\$0
HOME	\$1,036,000
HOPWA	\$0

Total \$1,589,000

Prior Years' Program Income NOT previously programmed or reported

CDBG	\$0
ESG	\$0
HOME	\$0
HOPWA	\$0

Total \$0

Reprogrammed Prior Years' Funds

CDBG	\$103,000
ESG	\$0
HOME	\$80,000
HOPWA	\$0

Total \$183,000

Total Estimated Program Income

Loan Repayments	\$10,000
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Total \$10,000

Section 108 Loan Guarantee Fund

\$0

TOTAL FUNDING SOURCES

\$1,782,000

Other Funds

HOME Local Match	\$248,647
Obligated CDBG Carryover	\$228,493
Unobligated CDBG Carryover	\$37,934

Total \$515,074

\$2,297,074

Submitted Proposed Projects Totals

\$0

Un-Submitted Proposed Projects Totals

\$1,809,934

Proposed Projects Funded with HOME Local Match	248,647
Proposed Projects Funded with Obligated CDBG Carryover	228,493
Proposed Projects Funded with Estimated Program Income	10,000

\$2,297,074

URBANA TRAFFIC COMMISSION
Tuesday, May 1, 2001

Second Floor Conference Room
Urbana City Building
400 South Vine Street
Urbana, IL
4:00 p.m.

AGENDA

1. Discussion of parking restrictions on Anderson Street from California Avenue to Illinois Street.
2. Discussion of parking restrictions on Killarney Street, Federal Drive and Cardinal Court.
3. Discussion of semi truck parking along Butzow Drive, east of Guardian Drive.