

## COMMITTEE ON ADMINISTRATION AND FINANCE

April 11, 1994

---

### Committee Members Present:

Michael Pollock (Chairman), James Hayes, Esther Patt, Marya Ryan, Clifford Singer, John Taylor (arrived at 7:40 p.m.), Joseph Whelan

### Committee Members Absent:

None

### Staff Members Present:

Bruce Walden, Jack Waaler, Bill Gray, Rod Fletcher, Doug Miller, April Getchius, Charles Gordon, Bruce Stoffel, Mayor Satterthwaite, Phyllis Clark

### Others Present:

Earl O'Shea, Larry Shelby, George Curtis, Dixie Witt, Raymond Norton, Members of the News Media

### Meeting Location:

City Council Chambers

-----

There being a quorum, the meeting was called to order at 7:35 p.m. by Chairman Pollock.

### **Additions to the Agenda and Staff Report**

There were none.

### **Minutes of Previous Meetings**

*Mr. Singer moved to approve the minutes of the regular meetings of February 14, 1994 and March 14, 1994. The motion was seconded by Ms. Patt and carried by a voice vote.*

### **Public Participation**

Earl O'Shea, 606A South Glover Avenue, distributed copies of the March 24, 1994 Urbana Plan Commission meeting minutes and commented on various portions pertaining to Plan Case No. 1520-M-93 (Request by Jeffrey Cross and Elton Ruthstrom to rezone the western 1/3 of 602 and 604 South Glover Avenue from R-4 Medium Density Multiple Family Residential to IN Industrial).

Mr. Taylor arrived.

Larry Shelby, representing the Don Moyer Boys and Girls Club, encouraged the Council to approve the Community Development Block Grant (CDBG) Application which contains a \$17,500 grant to the club. Noting that 25% of participants in the club programs are Urbana residents, Mr. Shelby suggested that the City contribute \$25,000 rather than the \$17,500 proposed in the CDBG budget.

George Curtiss, 3201 Fawn Hill Court, addressed the Committee requesting stop signs (3-way) at the intersection of Philo Road and Trails Drive. He stated that due to an elevation in the road, vehicles approaching the intersection on Philo Road from the north are unable to see pedestrians or bicyclists north of the rise. The proposed stop signs would slow traffic and effectively provide safety for pedestrians/cyclists.

Dixie Whitt, 1510 Trails Drive, encouraged the Committee to support development of a bicycle path on Philo Road from Deerfield Trails Subdivision to Windsor Road. She stated that a multi-purpose pathway would provide safety for children who currently must walk and ride bicycles on the road.

Raymond R. Norton, 3203 Baronry Drive, requested that his position in support of the proposed development of a multi-purpose pathway on Philo Road be entered into the record.

### **Solid Waste Bid Document Review**

#### **Interim Solid Waste Plan Discussion and Time Line Approval**

Environmental Manager, Rod Fletcher, presented the first draft of bid documents for franchise collection of solid waste; he noted that the document is not yet complete. Included was a time line that would release invitations to bid by April 29, 1994. Mr. Fletcher reviewed the document

pointing out revisions.

Mr. Fletcher stated that the proposed modified volume-based system would require contract haulers to sell colored stickers to customers for use on all containers, bags or bundles collected in addition to the one 32 gallon container included in the base rate. He reviewed the customer complaint process proposed.

*Ms. Ryan moved to add to the bid document specifications for optional back door pick-up of recyclables at an additional charge. The motion was seconded by Ms. Patt.*

Mr. Whelan stated that the proposed franchise system for collection of solid waste is becoming complicated and suggested that it would be simpler to adopt a system similar to the program utilized in the City of Champaign.

Following discussion, *Ms. Ryan withdrew her motion with the concurrence of Ms. Patt.*

*Mr. Singer moved to request that staff consider that back door pick-up of recycling should not be precluded by the invitation for bids or the enabling ordinance. The motion was seconded by Ms. Ryan and carried by a voice vote.*

Regarding the possibility of reinstating a free leaf collection program, the Committee requested that staff consider whether the bid document proposed would preclude offering the program in the future.

Mr. Singer suggested that the invitation for bids be authorized by ordinance. Mr. Fletcher stated that seeking bids for services does not normally require authorization by ordinance; however, he suggested that the Solid Waste Management Plan be adopted prior to releasing the invitation for bids.

Mr. Whelan appealed to the public and press to recognize that the City is moving toward implementing a franchise system for solid waste collection and encouraged those who are opposed to change to approach the Council and Mayor expressing their opposition.

*Mr. Singer moved to request that staff investigate mechanisms for limiting per-household charges to the level of benefit provided to the household. The motion was seconded by Ms. Patt.*

Following discussion, the motion carried 4/3 by show of hands vote.

Mr. Pollock requested that staff clarify the implications of the previous motion as discussion continues on the proposed bid document.

Mr. Pollock stated that if staff is prepared to discuss the document further next week, a special Committee meeting will be scheduled for that purpose; otherwise the Solid Waste Bid Document and Interim Solid Waste Plan and Time Line Approval will be discussed at the April 25, 1994 Committee on Environment and Public Safety meeting.

**Bike Path/Sidewalk (Philo Road from Trails Drive to Mumford)**

Public Works Director Bill Gray stated that staff has estimated the cost of installing a four-foot wide concrete sidewalk on the west side of Philo Road from Mumford to Scovill and on the east side from Windsor Road to Deerfield Trails at \$114,530.00 if the sidewalk is placed east of the existing utility poles south of Windsor Road. Right-of-way acquisition costs are estimated to be \$28,280.00. He added that costs could be reduced by minimizing right-of-way acquisition, but the cost of drainage installation would increase making the total estimate \$142,424.00.

Mr. Gray noted that adding this project to the Capital Improvement ten-year project list would postpone street lighting projects on California and Oregon, Iowa Street, and Delaware and Vermont for one, two or three years.

Mr. Whelan pointed out that the costs of the project could be reduced by completing only the section south of Windsor Road at this time; he estimated the costs would be \$74,000.

Chairman Pollock called a five minute recess. The Committee recessed at 9:36 p.m. and reconvened at 9:43 p.m. with all members previously in attendance still present except Mr. Singer.

Discussion continued regarding the feasibility of placing three-way stop signs at the intersection of Philo Road and Trails Drive and on the rankings of projects that would be postponed if the sidewalk/bike path were given priority.

Mr. Singer returned to his seat.

*Mr. Pollock moved to request that staff investigate the possibility of resubmitting an ISTEA grant request incorporating the former request for funding a bicycle path on the Tabin property with a request for funding the full sidewalk on Philo Road from Scovill to Deerfield Trails (Sunnycrest Trail) and to investigate public safety issues of installing a three-way stop on Philo Road at Trails Drive. The motion was seconded by Mr. Taylor.*

Following discussion, *Mr. Whelan moved to amend by requesting that staff proceed with applying for an ISTEA grant to assist with funding a bicycle path/sidewalk for the Tabin property*

*and along the east side of Philo Road from Windsor Road to Trails Drive. The motion was seconded by Mr. Taylor and carried by a voice vote.*

*The motion to request staff to apply for ISTEA funding combining the Tabin property and the Philo Road pathway and that staff investigate public safety issues relating to a three-way stop at the intersection of Philo Road and Trails Drive carried by a voice vote.*

*Mr. Singer moved that if the City's application for an ISTEA grant is denied, that the sidewalk/bicycle path project be carried forth in the Capital Improvement Plan competing against all other projects and that the Capital Improvement Plan be re-assessed increasing the weight public safety carries in rating projects. The motion was seconded by Ms. Patt.*

Mr. Singer explained that his motion is not meant to change the Capital Improvement Plan, but rather to raise the question of how important safety is to the Council.

*Ms. Ryan moved a substitute motion that if an ISTEA grant is not awarded to the City, that the plan to install a sidewalk/bicycle path along the east side of Philo Road from Windsor Road to Deerfield Trails be completed in 1995. The motion was seconded by Mr. Hayes.*

*The motion to substitute carried by a show of hands vote.*

*Mr. Taylor moved to table the motion for consideration as the last item of business following Amendment To Resolution on Resolutions. The motion was seconded by Mr. Hayes and carried by a voice vote.*

#### **MFT Resolution for East Illinois Street**

Mr. Gray stated staff's recommendation that Motor Fuel Tax (MFT) funds be used to improve Illinois Street between Urbana and Cottage Grove Avenues. The project will include replacing some of the curb and gutter, portions of brick pavement and storm sewer improvements. Total estimated cost is \$220,000.

*Mr. Singer moved to send to Council a Resolution For Maintenance Of Streets And Highways By Municipality Under The Illinois Highway Code. The motion was seconded by Ms. Ryan and carried by a voice vote.*

Mr. Pollock stated that the resolution will be on the April 18, 1994 Council agenda.

#### **Community Development Block Grant (CDBG) Application**

Community Development Manager Bruce Stoffel presented the final statement and projected use of funds for the CDBG program noting that the document must be submitted to HUD on or before May 31, 1994. He stated that changes to the document would require public notice of hearing and re-publication of the final statement.

Mr. Stoffel answered questions regarding the proposed budget.

Mr. Walden stated that staff will not be able to investigate the possibility of integrating the social service funding processes of the CDBG, Cunningham Township and the City this year; however, he hopes it can be accomplished next year.

Mr. Singer stated he would like to look at social service agency requests for FY 9495 before approving the CDBG application.

*Mr. Singer moved to consider the CDBG Application along with Social Service Agency Grant requests on May 24, 1994. The motion was seconded by Mr. Whelan.*

*Upon further consideration of the date, Mr. Singer withdrew his motion with Mr. Whelan's concurrence.*

*Mr. Singer moved to forward the CDBG Application to the May 2, 1994 Council meeting. The motion was seconded by Mr. Whelan and carried by a voice vote.*

*Mr. Taylor moved to extend the meeting to 11:30 p.m. There were no objections.*

#### **Amendment to Resolution on Resolutions**

*Mr. Singer moved to table consideration of A Resolution Respecting Passage Of Resolutions until the April 25, 1994 meeting of the Committee on Environment and Public Safety. The motion was seconded by Ms. Patt and carried by a voice vote.*

#### **Bike Path/Sidewalk (Philo Road from Trails Drive to Mumford)**

*Mr. Taylor moved to remove from the table discussion of a proposed sidewalk/bicycle path on Philo Road south of Windsor Road. The motion was seconded by Mr. Singer and carried by a voice vote.*

After questioning staff, Mr. Taylor pointed out that residents of Deerfield Trails have no pedestrian access to the Windsor Road sidewalk/bicycle path and that even if access were available through Myra Ridge Subdivision, it is unlikely residents would take the indirect path to their

destinations.

The substitute motion that in the case that ISTEA funding is not granted, the bicycle/sidewalk path project proposed at \$74,000 would be incorporated into the Capital Improvement Plan for completion in 1995 was before the Committee for consideration.

In answer to Mr. Taylor's question regarding the motion's affect on street lighting projects proposed to be changed, Mr. Gray said that if ISTEA funding is obtained, the projects would most likely remain as scheduled.

Mayor Satterthwaite suggested that the motion be tabled until it is known whether the ISTEA grant request is successful.

Mr. Pollock expressed that he could not support the motion to amend the Capital Improvement Plan without additional information regarding the affect of such action. He encouraged the Committee not to pass the motion.

*Mr. Taylor moved to table the motion to the May 9, 1994 Committee on Administration and Finance and that in the interim, staff prepare a report regarding the effect on the Capital Improvement Plan should the ISTEA application fail. The motion was seconded by Mr. Pollock and carried by a voice vote.*

Mr. Singer stated that he would place Safety Priorities in the Capital Improvement Plan on the agenda of a Committee on Environment and Public Safety meeting for further discussion.

Mr. Taylor asked Council members to think about implementing a Council Rule that would authorize the Chairpersons of meetings to request that individuals addressing the meeting speak to the issues and not attack anyone personally.

Mr. Pollock suggested that consideration be given to requiring members of the public who speak at Committee meetings to address items listed on the agenda only and that the Chairman be given authority to maintain reasonable decorum.

### **Adjournment**

There being no further business to come before the Committee, Chairman Pollock declared the meeting adjourned at 11:22 p.m.

Respectfully Submitted,

Committee on Administration and Finance  
April 11, 1994  
Page 8

Sharon Menges, Secretary

\*\*This meeting was broadcast on cable television