



The Urbana Free Library

## NOTICE OF MEETING OF THE URBANA FREE LIBRARY BOARD

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:00 p.m. on August 13, 2019, in the Lewis Auditorium of The Urbana Free Library, 210 West Green Street, Urbana, IL.

### AGENDA

- 1.0 Call to Order**
- 2.0 Oath of Office:** Barbara Jones
- 3.0 Roll Call**
- 3.0 Additions, Corrections, Modifications of the Agenda**
- 4.0 Approve the Agenda**
- 6.0 Public Comment**
- 7.0 Presentation:** Craig Shonkwiler re: MCORE project
- 8.0 Library Board Strategic Planning:** Process Team Report
  
- 9.0 Action Items (Consent Agenda)**
  - Board Meeting Minutes of July 9, 2019
  - Payroll for July 19, 2019; total \$103,645.99
  - Payroll for August 2, 2019; total \$103,905.87
  - Bills for July 12, 2019 A, B, C, D; total \$71,388.53
  - Bills for July 26, 2019; total \$66,371.56
  - Bills for August 9, 2019; total \$93,642.04
  
- 10.0 Action Items (Individual)**
  - 10.1 Resolution 2019-07 to convey property to the City of Urbana and execute agreements regarding right of way and easements with the City of Urbana
  - 10.2 Accept proposal from Fehr Graham and authorize the Executive Director to negotiate a contract for staff parking lot improvements
  - 10.3 Payment of the RAILS invoice for \$10,351.00
  - 10.4 Payment of the Cincinnati Insurance invoice for \$32,033
  - 10.5 Payment of the City of Urbana invoice for \$11,485.43
  - 10.6 FY20 Budget amendments
  - 10.7 Revised 3D Printing Service Policy IV-E/IV-F
  - 10.8 Revised Library Collection Management Policy II-A
  - 10.9 Annual Report to City Council per 75 ILCS 5/4-10
  - 10.10 Accept proposals from Clean as a Whistle LLC for custodial and maintenance services and authorize the Executive Director to negotiate contracts
  
- 11.0 Discussion Items**
  
- 12.0 Reports**
  - 12.1 Friends of The Urbana Free Library
  - 12.2 The Urbana Free Library Foundation
  - 12.3 Illinois Heartland Library System
  
- 13.0 Administrative, Board, and Committee Reports**
  
- 14.0 Board President Report**
  
- 15.0 Unfinished Business**

**16.0 Closed session** for discussion of Compensation and performance of personnel, pursuant to 5 ILCS 120/2 (c) (1) AND discussion of destruction of verbatim record per 5ILCS 120/2.06 (c) (1)(2).

**17.0 Action Items (Individual)**

17.1 Compensation of Executive Director

17.2 Approval of destruction of verbatim record per 5ILCS 120/2.06 (c) (1)(2): July 11, 2017

**18.0 Adjournment**

The next regularly scheduled meeting of the Board of Trustees of The Urbana Free Library will be September 10, 2019, at 7:00 PM.

A special meeting will be held to discuss the Strategic Plan Learning Report August 29, 2019, at 6:00 PM.

Persons with disabilities needing special services or accommodations for this meeting should contact the Library Administration at 217-367-4058 or [administration@urbanafree.org](mailto:administration@urbanafree.org).