

**The Urbana Free Library Board of Trustees
Minutes of a Regular Meeting
Held on Tuesday, June 11, 2019**

CALL TO ORDER

The Urbana Free Library Board of Trustees met in the Lewis Auditorium of The Urbana Free Library on Tuesday, June 11, 2019. The meeting was called to order by the president, Chris Scherer, at 7:00 p.m.

ATTENDANCE

Present: Shirese Hursey, Barbara Jones, Lupe Mejia, Beth Scheid, Chris Scherer, John Thies, Michael Weissman, and Jane Williams

Absent: Barb Bennett

Staff present: Becky Brown, Dawn Cassady, Celeste Choate, and Rachel Fuller

Also present: Kevin Lau

ADDITIONS, CORRECTIONS, MODIFICATIONS OF THE AGENDA

None.

APPROVE THE AGENDA

It was moved by Barbara Jones, seconded by John Thies, and passed unanimously to approve the agenda as presented.

PUBLIC COMMENT

None.

PRESENTATIONS

None.

LIBRARY BOARD STRATEGIC PLANNING

Barbara Jones gave a report from the Process Team. She heard the Community Leader's Breakfast was successful, appreciated Amanda Standerfer's assigned readings, and was pleased with the number of surveys that were received. Celeste Choate commented that because there were so many responses, it may take more time to process the information. Chris Scherer commented for the Board that the Strategic Planning timeline could be shifted, if necessary.

ACTION ITEMS (CONSENT AGENDA)

Being that Chris Scherer asked and saw that there were no requests to separate the items, it was moved by John Thies, seconded by Lupe Mejia, and passed unanimously to approve the consent agenda as presented.

ACTION ITEMS (INDIVIDUAL)

After discussion, it was moved by Beth Scheid, seconded by Michael Weissman, and passed unanimously to approve the annual review of the non-resident card fees.

It was moved by Barbara Jones, seconded by Lupe Mejia, and passed unanimously to approve the Hours of Service Policy III-A.

After discussion, it was moved by John Thies, seconded by Shirese Hursey, and passed unanimously to approve the Documented Counseling Policy VI-L.

It was moved by John Thies, seconded by Shirese Hursey, and passed unanimously to approve the Emergency Closings Policy VI-M.

It was moved by Beth Scheid, seconded by Barbara Jones, and passed unanimously to approve the Equal Employment Opportunity & Antidiscrimination Policy VI-N.

After discussion it was moved by Shirese Hursey, seconded by Barbara Jones, and passed unanimously to approve FY20 renewal agreement including payment with ILLINET/OCLC Services.

It was moved by Barbara Jones, seconded by Jane Williams, and passed unanimously to accept the FY20 List of Scheduled Monthly Board Meetings.

DISCUSSION ITEMS

No discussion items.

REPORTS OF LIAISON OFFICERS

Friends of the Library

Celeste reported that one of the former Teen Open Lab patrons will be helping set up the recording studio in the closet in the Auditorium. This individual now has a full-time job using skills he learned in the Teen Open Lab.

The next book sale will be in August, the same weekend as the Sweet Corn Festival.

The Urbana Free Library Foundation

No report.

Illinois Heartland Library System

Rachel Fuller reported that Illinois Heartland has sworn in the new Board members. She also reported that there was a good representation of library directors from the southern part of Illinois at the recent Directors University.

NOMINATING COMMITTEE REPORT

Jane Williams presented the slate of officers for FY20, Chris Scherer as President, Beth Scheid as Vice-President, Barb Bennett as Secretary/Treasurer, and Barbara Jones as Secretary *pro tempore*. The Board will vote on the slate at the July meeting.

ADMINISTRATIVE REPORTS

No further report.

BOARD PRESIDENT REPORT

Chris Scherer gave a report on the Foundation’s Donor Appreciation event and read the speech he gave at the event.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Beth Scheid informed the Board that Celeste has filled out her annual self-evaluation. Beth will be sending it out to Board members along with the annual survey for Board members and Library Directors.

ADJOURNMENT

The meeting was adjourned at 7:38 p.m.

Becky Brown, Recorder

Barb Bennett, Secretary/Treasurer

Date Approved: _____

Supplementary information is available in the Board packet of June 11, 2019.
This meeting was taped for later broadcast on cable television.